

**ATTACHMENT I - TENNESSEE WIOA MOU TEMPLATE  
MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

American Job Center Partnering Agencies

**AND**

The Northern Middle Tennessee Local Workforce Development Board  
for the period

July 1, 2020 to June 30, 2022

**Marla Rye**

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**Individual designated by the Local Workforce Board Chair to lead MOU negotiations**

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<b>1. CONVENING OF THE PARTIES TO MOU (WIOA SEC. 121(C)(1)) (Tennessee MOU/IFA Instructions Page 4)</b>	
<ul style="list-style-type: none"> <li>List the required partner providing services in the local area</li> <li>List the partner agency providing services of each required partner</li> </ul>	
<b>REQUIRED PARTNERS AS PARTIES TO MOU</b>	<b>ENTITY ADMINISTERING PROGRAM TYPED NAME</b>
Title I: Adult, Dislocated Worker, Youth	Mid-Cumberland Human Resource Agency
Title II: Adult Education and Family Literacy	Workforce Essentials
Title III: Employment Programs under Wagner-Peyser	TDLWD
Unemployment Insurance	TDLWD
Trade Readjustment Assistance (TRA)	TDLWD
Trade Adjustment Assistance (TAA)	TDLWD
Job Counseling, Training, Placement Services for Veterans	TDLWD
Migrant and Seasonal Farmworkers	TDLWD
Community Services Block Grant (CSBG)	Not applicable
Senior Community Services Employment Program (SCSEP)	National Council on Aging
Second Chance (Reentry)	Not applicable
Title IV: Rehabilitation Services	TDHS, Vocational Rehabilitation Program
TANF	Workforce Essentials
Senior Community Services Employment Program (SCSEP)	Tennessee Community Services Agency (TNCSA)

<b>Parties to the MOU</b>		<b>NAME</b>
LWDB Chair		John Zobl
LWDA Chief Local Elected Official		Mayor Anthony Holt
TDLWD Regional Director		John Alexander
Title I, Mid-Cumberland Human Resource Agency		Joseph Johnson
Title IV, Department of Human Services		Kevin R. Wright
Title II, Workforce Essentials		Kathryn Bonecutter
SCSEP - National Council on Aging		Brenda Head
Unemployment Insurance		Rusty Felts
Migrant Seasonal Farm Workers		John Alexander
RESEA-Mid-Cumberland Human Resources Agency		Joseph Johnson
TDLWD SNAP & RESEA		John Alexander
TANF Contractor - Workforce Essentials for TDHS		Natalie McLimore
<b>OTHER PROGRAMS OFFERED IN THIS LOCAL AREA AS PARTIES TO MOU</b>		<b>IF MARKED YES, ENTITY ADMINISTERING PROGRAM</b>
Department of Human Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TANF
TCAT/Tennessee Reconnect	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TN College of Applied Technology Dickson
Job Corps	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Youth Build	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Housing and Urban Development Employment and Training Activities	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Perkins/Post-Secondary Career & Technical Education	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TCAT Nashville
<b>ADDITIONAL PARTNERS AS PARTIES TO MOU</b>		<b>ENTITY ADMINISTERING PROGRAM</b>
Tennessee Reconnect		Carol Puryear
WIOA Section 166 Indian and Native American Programs		Native American Indian Association of TN (NAIA)
		TCAT, Dickson
<p><b>2. PURPOSE AND SCOPE OF MOU (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.</b></p> <ul style="list-style-type: none"> <li>• Describe the general purpose and scope of the "umbrella" MOU</li> </ul>		

This Agreement by and between the Parties to this Agreement, establishes mutually agreed upon roles and responsibilities for the implementation of the Workforce Innovation and Opportunity Act of 2014, (Public Law 113-128) and as described throughout this document and attachments. The purpose of the Memorandum of Understanding (MOU), Resource Sharing Agreement (RSA)/Infrastructure Agreement (IFA) among the Partners of the Comprehensive Career Centers, Affiliate Centers, Access Points and Mobile Career Coach operations in the 13 county area of the Northern Middle Tennessee Local Workforce Development Area (NMTLWDB), is to:

- \* To describe partner services provided in/through the AJCs
- \* To describe how services are delivered
- \* To describe how services are coordinated and identify cross training efforts
- \* To describe method of services for individuals with barriers
- \* To describe agreement of funding of costs of services and costs of operating the system
- \* To describe duration, appeals process and identify signatory authority of partners

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\* Establish Compliance with WIOA and all federal, state, and local laws, regulations, rules, policies and plans applicable to parties in their respective program.

The parties agree to convene resources and processes and leverage resources. They agree to create career pathways to meet the needs of business and industry by establishing job relevant training creating a pipeline of skilled labor to meet employer demand in Middle Tennessee and the surrounding region. Partners agree to refer individuals and companies to Partner agencies for services required but no delivered by the referring agency. Any Partner may refer customers to a Partnering Agency for appropriate services via electronic, telephonic, or written procedures or using other means mutually agreed upon for the referral format.

**3. VISION FOR THE SYSTEM (Tennessee Combined State Plan Section II(b)) (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.**

- *Describe the shared vision and commitment of the local board and required partners to a highquality local workforce delivery system (vision must be consistent with Federal, State, regional, and local planning priorities, as well as the Governor's Guidelines)*
- *Describe which aspects of the vision are currently in place*
- *Outline the steps to be taken and the general timeline for how required partners will implement any aspects of the vision that are not yet in place*

The mission of the NMTLWDB and its partners is to help job seekers access employment, education, training and resources to succeed in the labor market and to match employers with the skilled workers needed to compete in the global economy. The NMTLWDB delivers this through the American Job Center system providing high quality customer service to employers and job seekers. The NMTLWDB sets the strategic direction through aligning workforce resources and monitors performance to ensure job seekers meet and exceed employer demands to include performance requirements under WIOA. The NMTLWDB aligns its focus and vision with the Governor's goals to: Prioritizing the strategic recruitment of target industries; Assist existing Tennessee businesses in expansion and to remain competitive; Supporting regional and rural economic development strategies; and Investing in innovation and reducing business regulation.

The MOU supports the vision of the signatory Partners to align workforce programs and activities through partner collaboration in an effort to increase employment, education and earnings for individuals, while preparing employees for the employers and addressing the economic needs of the Local Workforce Development Area. The NMTLWDB and partners of this agreement collaborate efforts and focus resources to deliver a seamless Workforce System through the American Job Centers, specifically Title I, II, III, IV and economic development to grow existing industry and attract new business to the areas. The functional alignment of the teamwork of the Parties of this Agreement provide the framework to meet and exceed the following objectives:

- 1) Identify, assess, and certify skills for successful career
- 2) Promote economic development by connecting workforce development with job creation
- 3) Increase employer engagement with the workforce system
- 4) Expand education to create career pathways from high school through higher education
- 5) Increase work based learning.

Each of these objectives have a common theme of developing the necessary skills for good employment for participants and skilled workers for employers. The partners have collaborated to integrate services in the American Job Centers to provide a seamless flow for participants to access the necessary services without program emphasis. This meets the Governor's vision of leveraging existing assets by coordinating the partner services to efficiently use the appropriate program(s) for each participant. By working with the participant through career pathways, the partners position the participant in the most positive course of action to a high-quality job. The Business Services Team work with existing and new businesses to offer services available to them through the American Job Centers. Reaching out to the employers also helps the Center partners identify the in-demand jobs available in the community and ways to best serve the employer. This meets the Governor's vision of attracting new businesses to the state while helping existing businesses expand and remain competitive. Since the LWDA is made up of rural, suburban and metro areas we have the unique challenge to meeting the needs of job seekers and employers and support the diverse economic development strategies.

The partners of the American Job Centers in NMTLWDA feel that the delivery of each vision is progressing toward the mutual visions of the Governor, State Board, Local Board and partners.

**4. MOU DEVELOPMENT (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.**

- *Fully describe the process and efforts of the Local Workforce Development Board and required partners to negotiate the MOU*
- *Confirm whether all required partners participated in negotiations*
- *Explain the process to be used if consensus on the MOU is not reached by partners*
- *Please provide dates of partner meetings that specifically discussed the MOU*

The partners in the NMTLWDA continuously work together to ensure compliance with all federal and state requirements to ensure customer flow, services available, mutual seamless assessments, referrals, and cross training. This has taken place over partner meetings and collaborations to discuss and define customer flow and business services. All partners to this MOU have been active in the process either through face-to-face meeting or electronic communication.

December 11, 2018 - Partner Meetings  
 December 13, 2018 - Partner Feedback received  
 December 17, 2018 - Signatures received from Partners  
 December 21, 2018 - MOU submission

Each party of the MOU expressly agrees to participate in good faith negotiations to reach consensus. Should a dispute arise among the parties of the MOU in its negotiations, all parties agree that they will participate in negotiations to alleviate the dispute. The Executive Director will designate an entity or individual to resolve the impasse with partners within an agreed upon schedule and process. If this does not resolve the impasse at the local level, the Executive Director will notify the NMTLWDB and the TDLWD of the impasse and request Board or State intervention to work with the parties to resolve the dispute.

**5. NAME AND LOCATION OF COMPREHENSIVE ONE-STOP CENTER(S) (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.**

- *Provide the name and address of the comprehensive one-stop center(s) in the local service delivery system*
- *Where applicable list the designated affiliated sites or specialized centers*
- *Define any other operating titles that the local area assigns to each center*
- *Describe how outreach will be conducted in towns in the local area without an AJC*
- *Describe the local area's plans for the Mobile American Job Center*

*Note: The information provided in this section must match the Tennessee Development of Labor and Workforce Development listings*

**Comprehensive Centers:**

Davidson County  
 665 Mainstream Drive  
 Nashville, TN 37243

Montgomery County  
 523 Madison Street Suite B  
 Clarksville, TN 37040

Rutherford County  
 1313 Old Fort Pkwy  
 Murfreesboro, TN 37129

Sumner County  
 1598 Greenlea Blvd.  
 Gallatin, TN 37066

Affiliate Centers:

Cheatham County  
384 S. Main Street  
Ashland City, TN 37015

Trousdale County  
204 East McMurry Boulevard  
Hartsville, TN 37074

Dickson County  
250 Beasley Drive  
Dickson, TN 37055

Houston County  
155 Front Street  
Erin, TN 37061

Humphreys County  
711 Holly Lane  
Waverly, TN 38024

Robertson County  
299 10th Avenue East  
Springfield, TN 37172

Stewart County  
1356 Donelson Parkway  
Dover, TN 37058

Williamson County  
118 Seaboard Lane  
Franklin, TN 37064

Wilson County  
418 Harding Dr.  
Lebanon, TN 37087

Access Point:

Fort Campbell  
Milton A Lee Soldier for Life Center  
5661 Screaming Eagle Blvd  
Fort Campbell, KY 42223

Specialized Center:

Fort Campbell Strong Workforce Partnership  
101 Ringgold Road  
Clarksville, TN 37040

All locations refer to themselves as American Job Centers. The AJC system conducts outreach to towns outside of office location through websites, twitter and facebook sites, tailored outreach to business and industry by the Business Services Teams, membership and participation in Chamber of Commerce events, the Mobile Coach, external Job Fairs, participation in Leadership events, participation in city fairs and festivals, marketing of Consolidated Business Grants, and Rapid Response Activities.

The Mobile American Job Center is booked for specific outreach and/or event. Based on the event, the staff will custom tailor services to achieve the desired outcome. The use of the Mobile American Job Center will allow multiple partners to be available either face-to-face or through electronic connection.

**6. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (WIOA Sec. 121(c)(2)(A)(i)) (Final Rules § 678.500(b)(1)) (Tennessee MOU/IFA Instructions Page 5) If additional space is needed, please include an attachment referencing this section.**

- Complete a local service matrix (Attachment II) illustrating local methods of service delivery which includes:
  - Career services to be provided by each required partner in each comprehensive one-stop center
  - Other programs and activities to be provided by each required partner
  - Method of delivery for each service provided by each required partner (e.g., staff physically present, cross-trained staff, direct linkage technology)
- In the spaces provided below:
  - In the introductory paragraph of this section, describe the required partners' combined commitment to integration and "manner in which the services will be coordinated and delivered through the system" (§ 678.500(b)(1))
  - In the spaces below designated for each required partner, describe each partner's commitment to coordinated service delivery and explain how the local service matrices illustrate that commitment
  - For each required partner below, describe the location(s) at which services of each required partner will be accessible

Each partner of the American Job Centers in NMTLWDA is committed to aligning workforce programs and activities seeking the best employment and education solutions for the participants in the area and to building the relationships with employers by providing the needed services. Services are integrated and delivered according to customer need without emphasis on program. Assessments are conducted on each customer to determine their needs and services. Service delivery is divided into three functions: Welcome Function (Basic Career Services), Skills/Career Development Function (Individualized Career Services), and Business Services Function. Cross training is provided to staff in order to serve participants efficiently with AJC basic services. Through knowledge of partner programs, staff can make the referrals appropriately to better serve participants needs. The relationship between the partners is open and available to participate in conversations and meetings for resolution to any difficulties that may arise.

Any party to this MOU may refer customers to a Partnering Agency for appropriate services via electronic telecommunication or written procedures using a mutually agreed upon referral format. To continue the collaboration and integration of the partner services, all partners are committed to increasing knowledge of partners programs through cross-training and make all services available to each customer through referral as needed. This knowledge and approach allows for the flexibility to adjust services and prevent gaps in service and eliminate duplication.

See Attachment II for partner locations



### **Title I (Adult, Dislocated Worker and Youth) –**

Title I Adult and Dislocated Worker services are available full-time, on-site at all Comprehensive Career Centers. Services include Basic Career Services, Individualized Career Services, and Business Services for Employers. Participants visiting the AJCs will be greeted by the shared staff at the welcome desk, where they will be triaged to an appropriate service. Services may include the following: registration, orientation to services, re-employment program questions, provision of labor market information, access to resource room, initial assessment, identification of basic skill deficiencies, self-directed job referral and placement, referral to workshops, and referral to other community services. Services may also include skills analysis, facilitated assessments and testing, identifying support needs, provide career guidance and coaching, arrangement for soft skills training, and referring job seekers to program specific occupational training.

Title I Youth Services will be made available as outlined in the attached youth service strategy. The Board and Title I Youth Service Provider will enter into separate agreements/MOUs with providers offering youth program elements as appropriate. As new Youth Providers are identified they will be added to the agreement as needed.

### **Title II (Adult Education and Family Literacy) –**

Adult education is designed to equip the student with the knowledge necessary to earn a High School Equivalency Diploma and enter employment and/or post-secondary education. IELC classes assist English learners to master oral language and reading/writing skills. The program is provided in each county within NMTLWDA, with onsite classes at the following AJCs: Cheatham, Davidson, Dickson, Houston, Humphreys, Robertson, Stewart, Sumner and Williamson. Workforce Essentials, Inc. has also partnered with six local jail systems and four prison systems to deliver onsite AE services to inmates. Title II staff participate in partner meetings and cross-referrals are facilitated. AJCs also serve as HiSET testing sites in Cheatham, Dickson, Montgomery, Robertson, and Williamson counties.

### **Title III (Employment Services under Wagner-Peyser) –**

Offers services that can meet the local employment needs. The local AJC's provide free access to computers with internet access, copier, and fax machine. Job seekers will sign in at the front desk kiosk and then will have access to the Jobs4TN website to conduct job search activities and receive referrals for job opportunities. Workshops are conducted on resume writing, interviewing skills, job searching skills and financial success. For those customers with Significant Barriers to Employment (SBE) intensive services are provided which includes counseling and referrals to other One Stop partners such as Vocational Rehabilitation, Adult Education or Title I partners.

### **Unemployment Insurance (UI) –**

Clients wishing to file unemployment claims are provided access to computers with Jobs4TN and AJC staff are available to assist individuals accessing the applicable website and provide navigation instructions as well as how to file a Zendesk Ticket or access to the Zopim Chat Line with questions.

Partner staff working on-site at all AJCs are cross-trained to provide meaningful assistance for UI. This includes assisting customers in using Jobs4TN.gov to complete claims, weekly certifications, and utilizing the live chat feature, or using [lwdsupport.tn.gov/hc/en-us](http://lwdsupport.tn.gov/hc/en-us) to submit and track help desk tickets. Fax machines are also available at the AJCs to allow customers to submit needed information to the TDLWD State office if necessary. Title I staff also provide assistance to employers through Rapid Response services. Additionally, Title I and Title III staff are responsible for recording these services in Jobs4TN by entering activities into the individual's or employer's account. Marketing materials are made available at all AJCs.

### **Job Counseling, Training and Placement Services for Veterans –**

Veterans and Covered Persons are provided Priority of Service and Veterans Preference on all job opportunities, hiring events and qualified training programs that are available through the AJC. For Veterans with an SBE to employment, intensive services are available, to include counseling and referrals to other appropriate service partners. The Veteran staff in the AJC promotes the hiring of Veterans and Jobs4TN.gov through various marketing tools, job developments, and outreach activities throughout LWDA 8. AJC staff assists in finding suitable employment through hiring events, etc. The goal of these activities is to identify and meet employer needs and provide more job opportunities for Veterans and others in the local labor force.

All staff are cross-trained to provide self-identified Veterans with the Military Services Form to determine if a referral to Veterans services is appropriate. Intensive services to veterans with significant barriers to employment are also available, and normally provided by Disabled Veteran Outreach Program (DVOP) staff, if assigned, but in those areas where DVOP staff are not available, those services are available from cross trained Title I and Title III staff. Marketing materials are made available at all AJCs and notification of priority of service for Veterans is posted at each center.

### **Trade Readjustment Assistance –**

Upon the receipt of a Trade Adjustment Assistance petition, the TAA Unit verifies if assistance efforts are already underway. If this is the first notification, the Rapid Response unit contacts the employer to begin the process of providing the full array of services and benefits available.

The Rapid Response process consists of these steps:

- Schedule and conduct mass meetings once a WARN Notice or Certified Trade Petition is received.
- Provide trade-affected workers with information regarding re-employment services (WP, WIOA partners), Unemployment Insurance (UI), TAA services, and Trade Readjustment Assistance (TRA).

Funding is essential to provide services to dislocated workers. Leverage funding, when possible, can better ensure that workers receive the necessary assistance. Case management funds along with WIOA partner funds enables a full assessment of trade-dislocated workers and also ensures re-employment services for gainful employment. Additional funding information has been detailed in the explanation of distribution of funds for core programs.

### **Trade Adjustment Assistance (TAA) –**

See attachment

### **Migrant & Seasonal Farmworkers –**

See attachment

### **National Farmworker Jobs Program (NFJP) –**

Not in AJC

### **Community Service Block Grant (CSBG) –**

Not in AJC

### **Senior Community Services Employment Program (SCSEP) –**

SCSEP provides a variety of services to eligible adult job seekers, who are 55 and over with barriers to employment. To prepare them for unsubsidized employment, participants are assigned to non-profit 501c3 agencies and public facilities up to 20 hours per week to refresh or learn new job skills, while providing community service. The training assignments line up with the job goal that has been determined through the initial assessments. In addition to the paid weekly training at the training sites, participants receive basic computer skills, soft skill training, assistance with updating their resume, interviewing skills, assistance with applying for jobs and job placement. Referrals to other agencies and partners are made throughout the enrollment to help participants overcome any barriers such as food, housing, transportation, etc.

### **Title IV (Rehabilitation Services) –**

The Vocational Rehabilitation Program (VR) provides a variety of services to eligible individuals with disabilities based on the rehabilitation needs of the individual in accordance with the individual's aptitudes, abilities, capabilities and interests and as identified on an Individualized Plan for Employment to prepare an individual for competitive integrated employment. VR collaborates with AJC partners, community rehabilitation service providers, educational institutions and employers to ensure that eligible persons with disabilities receive the services necessary for them to obtain employment in their communities. The local service matrix illustrates the collaboration between VR and the partners to ensure the best use of resources in providing services to customers. VR services are directly accessible at the following AJCs (centers where counselors are co-located) and from local VR offices.

### **DHS/TANF –**

The Tennessee Department of Human Services is committed to addressing poverty and creating cycles of success.

The Two Generation Approach requires intentional focus on the success of the children and adults in their lives simultaneously and places the family on a better path towards economic security when the needs of the family are addressed holistically. This approach includes an emphasis on education, economic supports, health and well being, and social capital. This goal shall be achieved in the context of assisting individuals and families eligible for Families First/Temporary Assistance for Needy Families (TANF) ("Clients") in meeting program participation requirements.

WorkForce Essentials, Inc. shall provide Employment and Case Management Services for DHS/TANF in Northern Middle with a focus on empowering families eligible for Families First/Temporary Assistance for Needy Families (TANF) on a course to achieve economic stability based on the four (4) core component activities of the Two Generation Approach: (1) education, (2) economic supports, (3) health and well being, and (4) social capital).

### **Second Chance (Reentry) –**

Not in AJC

### **HUD Employment and Training Activities –**

Not in AJC

### **Job Corps –**

Job Corps is administered by the U.S. Department of Labor and is the nation's largest career technical training and education program for youth ages 16-24. Veteran's disabled and special needs youth and young adults are encouraged to participate. Auxiliary aides and services are available upon request to those who qualify. Job corps provides the all-around skills needed to succeed in a career and in life. trades offered include: Brick, medical assistant, carpentry, culinary arts, facilities management, certified nursing assistant, pharmacy tech, welding, accounting, industrial electronics, facilities management and other trades. GED/HSD training are also available. We offer advanced training opportunities via TCU telecommunications Union and Advanced Job Corps Training. See <https://tcu.jobcorps.gov> Monthly orientations are held at the AJCs every third Thursday at the Clarksville location. Additional orientations are held in Nashville at 1451 Elm Hill Pike, Suite 255, Nashville, TN 37210.

### **YouthBuild –**

### **Perkins/Post-Secondary Career & Technical Education–**

Tennessee Reconnect Grant is a "last dollar" scholarship that pays the remaining balance after other state and Pell Grants have been applied. This Grant is available for students who want to attend Tennessee Colleges of Applied Technology.

#### Criteria

- Tennessee resident, U.S. Citizen
- Have a FAFSA dependency status of independent
- Enroll full time at a Tennessee College of Applied Technology
- Be in pursuit of a certificate or diploma
- Maintain continuous enrollment and satisfactory academic progress

#### Applying

You do not fill out a separate application for the Reconnect Grant. The process for applying for the grant is handled by us. For this, and any other aid you need, you will need to fill out a Free Application for Federal Student Aid (FAFSA). This ensures that you will receive all the federal aid you will qualify for. The Tennessee Reconnect Scholarship is a last dollar scholarship, so it funds the remaining tuition after the federal government, and any other eligible state programs are leveraged. The result for qualifying students is the same: Tuition-free education at TCAT.

### **TCAT/Tennessee Reconnect–**

As a technical college, TCAT Dickson is a Tennessee Reconnect partner that provides Reconnect funding to Tennessee adults to support their educational goal to earn a diploma or credential - completely free of tuition. Services are provided at all college locations: Dickson, Clarksville, and in Franklin the college is committed to perpetual communication with case workers at the American Job Center to ascertain how much aid WIOA will provide to the student; and, to share, sometimes via the student, need based funding information, transcripts, etc. Likewise, the AJC refers individuals to the TCAT for career exploration and training.

### **7. PROCUREMENT OF ONE-STOP OPERATOR (Tennessee Memorandum Guidelines for One- Stop Operator Procurement) (Tennessee MOU/IFA Instructions Page 6) If additional space is needed, please include an attachment referencing this section.**

- *Name the procured one-stop operator – (this information will be amended once the One-Stop Operators have been procured). The following bullet points should be explained in this section*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process*
- *Assure that the one-stop operator will not perform any of the proscribed functions (§ 678.620(b)) to avoid a conflict of interest*

*Note: One-stop operator designation takes effect July 1, 2017 (§ 678.635)*

The following is the Scope of Service for the One-Stop Operator(s) for Mid-Cumberland HRA

#### **A. Coordinate Services of One-Stop partner programs**

The One-Stop Operator will be responsible for the coordination of core and required partners, both on-site and off-site, for the comprehensive center, including, but not limited to the following activities:

1. Designing and implementing a multi-partner orientation for customers.
2. Developing multi-partner materials to provide a comprehensive overview of all available services.
3. Scheduling regular staff meetings with on-site partners and coordination meetings with off-site partners at an interval defined by the LWDB.
4. Developing and implementing training manuals and instructional activities to promote excellence in customer service and other AJC related topics.
5. Providing technical assistance to staff and partner agencies to understand the vision, mission, goals and objectives of the LWDB and the AJC.
6. Cross training of AJC staff, as appropriate, to increase staff capacity, expertise, and efficiency.
7. Working with Team Leads to develop adequate staffing plans for the comprehensive center(s).
8. Overseeing AJC property, including building(s) and equipment, and facilitating appropriate changes and/or maintenance to assure the One-Stop property presents a professional atmosphere for job seeker, employer and partner customers and is conducive to AJC activities, and reporting any

maintenance or other issues to the owner/lessor, as appropriate.

9. Working with direct supervisors/team leaders to ensure functional alignment of AJC partner staff located in the center(s), including:

- o Scheduling staff to assure appropriate coverage of customer service needs during regular, holiday and/or extended hours, as needed.
- o Implementing work schedules for "shared" responsibilities (customer flow, general workshops, etc.) that are fair and equitable to all AJC partner staff.
- o Providing leadership and guidance to encourage AJC partner staff to function as a team.
- o Addressing deviation from functional supervision with AJC partner staff to resolve, with their respective supervisor if needed.
- o Evaluate services being provided at the AJCs to ensure that all required services as mandated by state and federal laws are being provided at or through the Centers.

10. Coordinating the continuing good standing of AJC Certification status as directed by the LWDB Executive Director or State.

11. Coordinating services with the LWDB's affiliate and/or identified access points to assure that partners are apprised of comprehensive center services for referral of customers.

12. Evaluate branding throughout the Centers to ensure consistency and adherence to all federal, state and local mandates

#### B. Observe and evaluate service delivery

The One-Stop Operator will be responsible for observing and evaluating service delivery throughout the AJC delivered by on-site partners. This shall include but is not limited to:

1. Observing and addressing any concerns to assure the staff present is professional, including, but not limited to appearance, conduct and service to customers.
2. Ensuring meaningful access to all customers by incorporating the principles of universal and human-centered design, for example: flexible space usage; the use of pictorial, written, verbal, and tactile modes to present information for customers with disabilities and English language learners; and providing recommendations to the LWDB for necessary accommodations and adequate space for the use of assistive devices and adaptive technologies.
3. Ensuring that all services are being provided in a manner consistent of any local, regional or state plans created and/or certified by the LWDB

#### C. Report to the LWDB, through the facilitation of shared data, with emphasis on state systems

The One-Stop Operator will facilitate the sharing and maintenance of data in the comprehensive center(s), including but not limited to State systems, and report out to the LWDB such data by:

1. Providing any reports as deemed necessary by the LWDB including but not limited to performance data for all on-site partners, pace of spending reports, cost per outcome, business and jobseeker service.
2. Coordinating with LWDB Executive Director to determine applicable policies/procedures for data sharing and maintenance of Personally Identifiable Information (PII) and ensure the protection of data.
3. Establishing LWDB approved data sharing agreements between AJC internal and external partners to streamline customer service.
4. Training AJC staff on sharing and maintenance of data protocols, including PII and confidentiality.

#### D. Evaluate performance of the comprehensive AJCs

The One-Stop Operator will evaluate performance of comprehensive center(s) by:

1. Providing innovative solutions for underperformance and ideas for improving on strengths.
2. Developing a working knowledge of WIOA Performance Measures for all AJC partners, including how they correlate for overall performance of local and regional goals.
3. Developing a working knowledge of the system(s) used in the center(s).
4. Preparing and analyzing reports related to One-Stop services for the LWDB
5. Developing and initiating LWDB approved evaluation processes to determine customer experiences in the comprehensive center(s).
6. Reviewing AJC Certification Application and Memorandum of Understanding to have a general knowledge of partner program services.

The One-Stop Operator will not perform any of the duties stated in 678.620 (b) to avoid conflict of interest.

**8. REFERRAL PROCESS (WIOA Sec. 121 (c)(2)(A)(iii)) (Tennessee MOU/IFA Instructions Page 6). If additional space is needed, please include an attachment referencing this section.**

- *In the spaces provided below, address all of the following:*
  - *In the introductory paragraph of this section, describe local one-stop operator's role and responsibilities for coordinating referrals among required partners (§678.500(b)(3))*
  - *In the spaces below designated for each required partner, each partner must list the other programs to which it will make referrals and the method(s) of referral to each partner; for example, in the Title I box, Title I will list all other programs to which it will refer clients and the method(s) of referral for each*
  - *Identify the method of tracking referrals*

*Note: Local areas must be as specific as possible when describing the differences in referral methods between partner programs. DOL has expressed concern about this area in the past.*

**Title I (Adult, Dislocated Worker and Youth) –**

Cross training and an understanding of partner services is critical to the referral process. Title I participants may be referred to various partners after an initial assessment and the needs of the participant are identified. When the partner is physically located in the AJC, the participant may be escorted to the partner for introduction and referral. Referrals may also be made through VOS or other electronic means. External partner referrals may take place through phone call or other electronic means to set an appointment for the participant. With the integration of the partner services in the AJCs the participant is able to receive a full array of service without a specific identification of the program, just the understanding that they are being assisted.

**Title II (Adult Education and Family Literacy) –**

Title III staff will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**Title III (Employment Services under Wagner-Peyser) –**

Title III staff will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**Title IV (Rehabilitation Services) –**

See attachment

**Unemployment Insurance (UI) –**

Unemployment Insurance claimants are initially entered into jobs4tn.gov at time of claim initiation by Unemployment Insurance staff. Claimants are directed to self-complete their registration and are referred to American Job Centers electronically via jobs4tn.gov, for job search assistance, and/or referral to any other programs operated by the American Job Center.

**Job Counseling, Training and Placement Services for Veterans –**

Veteran staff will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**Trade Readjustment Assistance –**

Trade Readjustment Assistance staff will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**Trade Adjustment Assistance (TAA) –**

Trade Adjustment Assistance staff will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**Migrant & Seasonal Farmworkers –**

Staff serving Migrant and Seasonal Farmworker clients will, after an assessment is made determining the need, refer appropriate clients to applicable partner program staff electronically via jobs4tn.gov, when that partner is a user of that system, in addition to an in person warm handoff directly to staff. In the event that the partner is not a user of jobs4tn.gov, and is physically located within the AJC, the warm in person handoff will be made, followed up by an email. In all other cases, the referral will be made via email and/or telephone, except in the case of UI, when the referral will be in the form of direction to the applicable website, and/or to the Zendesk ticket creation process or Zopim chat or direct referral via telephone.

**National Farmworker Jobs Program (NFJP) –**

Not in Career Center

**Community Service Block Grant (CSBG) –  
Not in Career Center**

**Senior Community Services Employment Program (SCSEP) –**

SCSEP staff located within the AJC will refer appropriate participants to applicable program staff via a warm in person handoff, followed up by an email. When SCSEP staff are located outside of the AJC, the referral will be made to other partners via email and/or telephone. SCSEP refers participants to the following partners:

Title I

Title II (Adult Ed and Family Literacy)

Title III (Employment Services under Wagner-Peyser)

Title IV (Rehabilitation Services)

Job counseling, Training and Placement Services for Veterans

TCAT/TN reconnect

**DHS/TANF –**

WorkForce Essentials, Inc. the Employment and Case Management Services Provider for the DHS/TANF Northern Middle program utilizes an electronic referral system via an internal database known as Salesforce that generates a client referral to the designated partner. If the internal system does not generate a referral, partner contact is made directly via, email, phone contact or in person. All referrals are followed by personal contact with the partner by a WorkForce Essentials Staff Member. Follow up is also conducted through personal contact of the partner and documented in the internal database

Salesforce and the DHS state system of record ACCENT.

**Second Chance (Reentry)–  
Not applicable**

**HUD Employment and Training Activities –  
Not applicable**

**Perkins/Post-Secondary Career & Technical Education–  
See attachment**

**Job Corps–  
See Attachment**



**YouthBuild –**  
Not applicable

**TCAT/Tennessee Reconnect–**

As a technical college, TCAT Dickson is a Tennessee Reconnect partner that provides Reconnect funding to Tennessee adults to support their educational goal to earn a diploma or credential - completely free of tuition. Services are provided at all college locations: Dickson, Clarksville, and in Franklin. The college is committed to perpetual communication with case workers at the American Job Center to ascertain how much aid WIOA will provide to the student: and, to share, sometimes via the student, need based funding information, transcripts, etc. Likewise, the AJC refers individuals to the TCAT for career exploration and training.

**9. PHYSICAL ACCESSIBILITY (WIOA Sec. 121 (c)(2)(A)(iv)) (WIOA Final Rules §678.500(b) (4)) (Tennessee MOU/IFA Instructions Page 6) If additional space is needed, please include an attachment referencing this section.**

*Describe how—through specific examples and commitments—required partners will assure the physical accessibility of the comprehensive one-stop center(s), including the following:*

- *The comprehensive one-stop center's layout supports a culture of inclusiveness*
- *Access to public transportation is available within reasonable walking distance*
- *The location of a dedicated parking lot, with parking lot spaces closest to the door designated for individuals with disabilities*

The partners of this MOU agree to ensure their policies, procedures, programs and services are in compliance with the Americans with Disabilities Act of 1990 and its amendments in order to be inclusive and provide equal access to all customers with disabilities. Additionally, partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972 and 29 CFR part 37 and all other regulations implementing the aforementioned laws to ensure all partners are Inclusive and non-discriminatory.

The American Job Center facilities, including the Mobile American Job Center, are ADA compliant. Partners in the AJCs will:

- \* Evaluate assistive technology and resources available to accommodate participants. .
- \* Evaluate accessibility needs annually and upgraded when necessary.
- \* Continue on-going staff training for sensitivity.
- \* Review facilities to ensure they meet the ADA checklist requirements from Vocational Rehabilitation.

The partners of the MOU commit to promoting capacity building and professional development of all staff to increase awareness and understanding of serving people with barriers to employment and individuals with disabilities. Services will be available in convenient, high traffic and accessible locations. Vocational Rehabilitation conducts AFC site inspections and accessibility reviews of the physical office to ensure ADA compliance throughout NMTLWDA.

Current facilities are:

- \* Located along the public transportation system (Davidson, Rutherford and Montgomery).
- \* Public buildings with the required number of dedicated parking lot spaces for disabled parking, including the location nearest the entryways.
- \* Vocational Rehabilitation is an active partner and available on-site or through electronic referral to address any additional accessibility questions that may arise.

In addition, SCSEP may,

- \* Utilize interpreters as needed
- \* Meet applicants at alternate site outside of AJC, if transportation is an issue
- \* Include case workers in meetings when working with disabled individuals as appropriate

**10. PROGRAMMATIC ACCESSIBILITY (WIOA Sec. 121 (c)(2)(A)(iv)) (WIOA Final Rules §678.500(b)(4)) (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.**

- *Describe how the comprehensive one-stop center provides access to all required career services in the most inclusive and appropriate settings for each individual participant*
- *Describe specific arrangements and resources available to assure that individuals with barriers to employment, including individuals with disabilities, can access available services and how outreach will be conducted to these groups (§678.500(b)(4). Include Mobile American Job Center information.*
- *Explain how services will be provided using technology that is actually available and in accordance with the "direct linkage" requirement under WIOA*

*Note: Provide as much specificity as possible for each partner program*

ALL partners in the Career Centers will adhere to all non-discrimination laws including: Section 188 of the Workforce innovationa and Opportunity Act; Title VI of the Civil Rights Act of 1964, as amened; Section 504 of the Rehabilitation Act of 1973, as amended; Section 508 of the Rehabilitation Act of 1973, amended; Age Discrimuation Act of 1975, as amended; Title IX of the Education Amendments of 1972, as amended; Title II Subpart A of the Americans with Disabilities Act of 1990, as amended.

All customers are provided with the following to ensure direct linkage - direct connection to a program staff member

- Greeted by welcome staff and assisted with identifying purpose for the visit and noted in the Ipad greeter
- Use a common intake form, with assistance as needed
- All AJC services are listed on the greeter, staff assisted
- Work with community based organizations to access high need populations
- Developed Nashville Workforce Network consisting of CBO's to gather and disseminate information about AJC services as well as recruitment of priority population
- Created partnerships with organizations who serve individuals with barriers (e.g. local jails and prisons, DHS, halfway houses, drug courts)
- Established Referral process to organizations who can serve or address individuals with barriers
- Established access points through community based organizations and public library systems

Assistive technologies and/or services are available at most locations or upon request.

Headphones, TTY number, Windows-Narrator, Sign Interpreter, Large Screen Monitor, Braille Services, Windows-Magnifier, Magnifying Bars, Intellikeys USB Keyboard, Joystick Plus, Electric Height Adjustment Computer Tables, Windows - On-Screen Keyboard

**11. DATA SHARING AND COLLECTION (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.**

- *Describe how core program partners will share data and information and will collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be collectively achieved*
- *Provide assurances that participants' Personally Identifiable Information (PII) will be kept confidential*
- *In each description, cite specific examples of required partners demonstrating a commitment to integration in the local area*
- *Describe the collection of data across programs*
- *Describe how Jobs4TN will be utilized and incorporated*

*NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff*

Partners in this MOU will use the State provided data management system VOS, as available for their respective program. Partners will coordinate services for the benefit of the participant with review of the information in VOS. Partners working with PII participant data assure the protection of the data and will take all necessary safeguards to prevent careless, accidental, or unintentional disclosure, modification or destruction of PII. Partners assure that staff handling any PII have signed all appropriate security and disclosure forms for the State or Partner agency/entity as provided by their employing agency. All partners must ensure electronically captured PII can only be accessed by appropriate staff and that any hard copy PII is in a secured, locked environment. PII may not be transferred electronically without advanced technical controls such as encryption, password protections, and secure internet connections.

Jobs4TN - All customers are required to register in Jobs4TN. Customers use Jobs4TN registration, Labor Market Information, Job Search, and Training Provider search. Partner staff will also use Jobs4TN to track customers and obtain customer flow.

SCSEP - Uses two databases to store participant info and performance data including an NCOA Salesforce database and the US Dept of Labor's SPARQ database. Participant data is shared through the referral process.

**12. COST SHARING OF SERVICES (WIOA Sec. 121 (c)(2)(A)(ii)) (WIOA Final Rules §678.755 and §678.760) (Tennessee MOU/IFA Instructions Page 7) If additional space is needed, please include an attachment referencing this section.**

- *To complete this section, see the Individual AJC Budget Template instruction sheet – Attachment IV*
- *For the purposes of this section (12), only provide a narrative explanation of cost sharing services*

The operating budget of the one-stop service delivery system is the financial plan to which the one-stop partners, CLEOs, and LWDB in the local area have agreed in this MOU that will be used to achieve the goal of delivering services in the local area. To achieve this, each partner completed a budget for each AJC per the TDLWD Workforce Services MOU / IFA Guidance. These individual budgets were then consolidated into a master budget that consists of costs that are specifically identified in the statute.

Infrastructure costs, defined in WIOA sec. 121(h)(4), include non-personnel costs such as:

- 1) Rental of facilities.
- 2) Utilities and maintenance.
- 3) Equipment (including assessment-related and assistive technology).
- 4) Technology to facilitate access to the One-Stop, including planning and outreach activities.
- 5) Costs of the use of the common AJC identifier such as signage and supplies.

Additional costs include:

- 1) Applicable career services as described in WIOA sec. 134(c)(2).
- 2) Shared operating costs and shared services, described in WIOA sec. 121(i), that are related to the operation of the one-stop delivery system, but do not constitute infrastructure costs, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to partners, and business services. These costs may include personnel expenses for shared Welcome Function staff.
- 3) Direct costs, as described in 2 CFR 200.413, including costs identified specifically with a particular final objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy (i.e. Title I Individual Training Accounts).

In accordance with WIOA Section 121(h), the following programs offering services in Northern Middle TN are required to contribute to infrastructure costs per the TDLWD Workforce Services MOU / IFA Guidance:

- 1) WIOA Title I Adult, Dislocated Worker, and Youth
- 2) WIOA Title II Adult Education and Literacy
- 3) WIOA Title III Wagner Peyser
- 4) Title IV Vocational Rehabilitation
- 5) Activities authorized under Title V of the Older Americans Act of 1965
- 6) Career and technical education programs at the postsecondary level authorized under the Carl D. Perkins Career and Technical Education Act of 2006
- 7) Chapter 2 of Title II of the Trade Act of 1974
- 8) Chapter 41 of Title 38, United States Code
- 9) Employment and training activities carried out under the Community Services Block Grant Act
- 10) Programs authorized under State unemployment compensation laws
- 11) Part A of Title IV of the Social Security Act

Actual costs will be billed rather than estimates or budgeted amounts. The one-stop operating budget will be periodically reconciled against actual costs incurred and adjusted accordingly. Line item budgets may be adjusted between reconciliations as needed. This reconciliation will ensure that the budget reflects a cost allocation methodology that demonstrates how infrastructure costs are charged to each partner in proportion to the partner's use of the one-stop center and relative benefit received.

To determine each partner's expected contribution to infrastructure costs, Northern Middle TN utilized the Infrastructure Funding Agreement (IFA) template provided by the TDLWD. As agreed upon by the partners, the contribution per partner will be based on (1) Full-Time Equivalents (FTEs)

Also included on the Infrastructure funding agreement will be:

- 1) A listing of all partners present in the local area
- 2) Whether the partners are physically located within an AJC or accessible through direct linkage
- 3) The infrastructure, additional, shared-direct, and direct costs of all partners and centers
- 4) The allocation base for all costs
- 5) The number of staff, weekly staff hours, office payment ratio, and number of offices for each partner
- 6) The assigned square footage for each partner and the square footage shared amongst partners
- 7) Direct costs by center
- 8) Total partner contributions by allocation base
- 9) Total partner contributions by cost category

**13. DURATION/AMENDMENT/APPEAL PROCEDURES (WIOA Sec. 121 (c)(2)(A)(v)) (WIOA Final Rules §678.500(b) (5)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.**

*Describe the duration of the MOU*

*Describe amendment procedures, including annual negotiation of infrastructure and shared system costs to address the following:*

- *The amount of notice a partner agency must provide the other partners to make amendments*
- *The procedures for informing other partners of the pending amendment*
- *The circumstances under which the local partners agree the MOU must be amended*
- *The procedures for amending the MOU to incorporate the final approved budget on an annual basis*
- *The procedures for terminating the MOU or a specific partner's participation in the MOU*
- *The process for resolving any disputes that evolve after the agreement is reached*
- *The appeals process for any disputes that evolve after the agreement is reached*
- *Process must follow the directives in WIOA678.500(b)(5)*

*NOTE: Ensure the MOU reflects the most recent date as amendments are approved*

**Modification/Admendments of Agreement**

This Agreement may be modified or admended only by a written notice executed by all parties in conjunction with the Local Board in accordance with applicable state laws and regulations. Any party may request modifications or admendments of their respective participation in this agreement upon thirty (30) days written notice to the other parties. All partners must agree to any modification or admendment request. The request must include: Partner's name making the request, reason(s) for the request, Section of this MOU affected by request, desired date of effectiveness, proposed revision to the the IFA is applicable, and the signature of the requesting party's authorized representative. Signatures are required from the core partners and any/all partners affected by the change. Completed modified/amended document will be sent to all parties until completion.

**Termination**

Termination by any party shall require an amendment executed by the remaining parties. For termination, all parties must mutually agree to terminate the MOU.

**Dispute Resolution**

Should an impasse occur in the operation of the Career Center System, the Northern Middle Tennessee Local Workforce Development Board will have the power to resolve such impasse to the extent that such action does not violate any law, regulation, or policy of the member agency providing services through the Career Center System.

Removal or addition of program responsibilities for any partner that administers one of more federal program.

An extension of the ending date.

A change in the one stop operator, Fiscal Agent, or change in an AJC physical location.

A change in services, service delivery methods, referral methods, cost sharing methods, or methods to allocate costs.

**Appeal**

The decision of the Board may be appealed to the Commissioner of the Tennessee Department of Labor and workforce Development in a manner consistent with State Policy.

**Duration and Term**

The original term of the Agreement shall be three (3) years, commencing on July 1, 2019, through June 30, 2022, and shall automatically renew thereafter until terminated by one (1) or more parties.

**14. RENEWAL PROVISIONS (WIOA Sec. 121(c)(2)(A)(v)) (WIOA Final Rules §678.500(b)(6)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.**

*Provide the process and timeline in which MOU will be reviewed, including:*

- *Explain the renewal process, which must occur at a minimum of every three years*
- *Describe the required renewal process if substantial changes occur before the MOU's three-year expiration date*

*NOTE: Ensure the MOU reflects the most recent date as renewals are approved*



The signatory partners of the MOU meet quarterly to review performance, leverage resources, plan events, and continue on a path of continuous improvement. If no changes occur the MOU will be renewed every three years. If substantial changes occur, this is defined as 1. A partner service is unable to be delivered for over three months or 2. If there is a decrease in funding provided by any signatory partner of 10% or more of the agreed upon contribution of said partner, then the MOU will be modified and renewed within 30 days of notification by the partner in which the change occurred.

**15. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (WIOA Sec. 121(c)(2)(B)) (WIOA Final Rules §678.500(c)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.**

No additional local provisions

**16. ADDITIONAL PARTNERS (WIOA Sec. 121 (b)(2)) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.**

Dickson County Veterans in Dickson AJC

Native American Indian Association of Tennessee - Not located in Career Centers -Referral only

**17. OTHER CONTRIBUTIONS (TEGL 16-16) (Tennessee MOU/IFA Instructions Page 8) If additional space is needed, please include an attachment referencing this section.**

- *Describe contributions made to the one-stop system through other avenues, such as donations made by a non-partner entity*
- *Document third party in kind contributions made to supplement the operation of the American Job Center*

Not applicable

**18. NON-DISCRIMINATION & EQUAL OPPORTUNITY (WIOA Section 188) (Tennessee MOU/IFA Instructions Page 9) If additional space is needed, please include an attachment referencing this section**

- *Describe how all partner staff will comply fully with all non-discrimination requirements*

Through signing this MOU the partners and their staffs agree to adhere to all non-discrimination laws including: Section 188 of the Workforce innovationa and Opportunity Act; Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Section 508 of the Rehabilitation Act of 1973, amended; Age Discrimination Act of 1975, as amended; Title IX of the Education Amendments of 1972, as amended; Title II Subpart A of the Americans with Disabilities Act of 1990, as amended.

SCSEP further defines as:

Age is a valid consideration under the SCSEP regulations. No upper age limit can be imposed on program participants. Race, creed, color, disability, sex, age, national origin, gender, political affiliation, religion, ethnicity, sexual orientation, AIDS Related Complex or AIDS, HIV Infection, or beliefs cannot be used to exclude a person from participation in, or deny a person the benefits of, or subject a person to discrimination under any project or activity funded in whole or in part with SCSEP funds.

**19. PRIORITY of SERVICE (TDLWD Veteran Priority of Service Policy) (WIOA Section 134 (c)(3)(E) (Tennessee MOU/IFA Instructions Page 9) If additional space is needed, please include an attachment referencing this section**

- *Describe how each partner staff will comply with the priority of service requirements set forth in the Veteran Priority of Service Policy as well as priority of service outlined in WIOA section (c)(3)(E)*

The following demographics are specifically targeted for services:

- \* Individuals with significant barriers to employment
- \* Displaced homemakers
- \* Eligible migrant and seasonal farmworkers
- \* re-entry services
- \* Homeless individuals
- \* Individuals facing substantial cultural barriers
- \* Individuals with disabilities, including youth with disabilities
- \* Individuals within two years of exhausting lifetime eligibility under Part A of the Social Security Act 13
- \* Individuals who are English language learners
- \* Individuals who are unemployed, including the long-term unemployed individuals who have low levels of literacy
- \* Individuals without a high school diploma
- \* Low income individuals (including TANF and Supplemental Nutrition Assistance Program (SNAP) recipients)

**20. AUTHORITY AND SIGNATURES (WIOA Final Rules §678.500(d)) (Tennessee MOU/IFA Instructions Page 10) If additional space is needed, please include an attachment referencing this section.**

- *Include a statement that the individuals signing the MOU have authority to represent and sign on behalf of their program under WIOA*

By signing this document, each person certifies they have read this Memorandum of Understanding and its attachments, and attests they have the authority to represent and sign on behalf of their program under WIOA.

**21. ATTACHMENTS (Tennessee MOU/IFA Instructions Page 11)**

- **Services Matrix - Attachment II**
- **Individual AJC Budget Template – Attachment III**
- **Individual AJC Budget Instructions – Attachment IV**

Attachment: Youth Service Strategy

Element Number	Program Element	Description	Provider (Contractor and / or Referral)
1	Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent	Such services focus on providing academic support, helping a youth identify areas of academic concern, assisting with overcoming learning obstacles, and providing tools and resources to develop learning strategies. This can be provided in a one-on-one setting, in a group setting, through resources, and in workshops. Secondary school dropout prevention strategies include services and activities that keep a young person in-school and engaged in formal learning and/or training setting. Strategies include, but not limited to tutoring, literacy development, active learning experiences, after-school opportunities, and individualized instruction.	Referral - Adult Education Local Education Agencies <a href="https://www.learntobe.org">https://www.learntobe.org</a> <a href="https://powerminds.org/default.aspx">https://powerminds.org/default.aspx</a> <a href="https://www.jobs4tn.gov">https://www.jobs4tn.gov</a> (Alison)
2	Alternative secondary school services, or dropout recovery services, as appropriate	Alternative secondary school services, such as basic education skills training, individualized academic instruction, and English as a Second Language training, are services that assist youth who have struggled in traditional secondary education. Dropout recovery services, such as credit recovery, counseling, and educational plan development, are those that assist youth who have dropped out of school. The goal is to help youth re-engage and persist in education that leads to the completion of a recognized high school equivalent.	Referral - Adult Education Local Education Agencies <a href="https://www.tn.gov/workforce/jobs-and-education/ae/aes/howtoenroll.html">https://www.tn.gov/workforce/jobs-and-education/ae/aes/howtoenroll.html</a>
3	Paid and unpaid work experiences, that have an academic and occupational education component	Work experiences have academic and occupational education as a component, and may include the follow types of work experiences: (i) Summer employment opportunities or other employment available throughout the school year; (ii) Pre-apprenticeship programs - designed to prepare individuals to enter and succeed in apprenticeship program registered under the National Apprenticeship Act; (iii) Internships and job shadowing a work experience option where youth learn about a job by walking through the work day as a shadow to a competent worker; and (iv) On-the-job training (OJT) opportunities.	Contractor and Referral – Vocational Rehabilitation TANF / Families First Postsecondary Institutions Local Education Agencies Project Return (Re-Entry) Goodwill Pre-ETS
4	Occupational skills training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupation in the local area involved	Includes priority consideration for training programs that lead to recognized post-secondary credentials that align with in-demand industry sectors or occupations in the local area involved, if the Local Board determines that the programs meet the quality criteria described in WIOA sec. 123.  Funding for training through Individual Training Accounts (ITAs) for unmet need after other Federal and State financial aid such as TN Promise, TN Reconnect, Lottery, Pell, TSAC, etc.	Referral - ETPL Providers in Northern Middle Workforce Area <a href="https://mappingyourfuture.org">https://mappingyourfuture.org</a> <a href="http://www.jobs4tn.gov">www.jobs4tn.gov</a> (Alison)

5	Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral (as appropriate)	Provides individualized counseling to participants, and may include referrals to other partner programs for services such as substance and alcohol abuse counseling or mental health counseling. Staff members are responsible for assisting participants in collecting and analyzing information to determine the best mix of services necessary to obtain employment. Information areas may include a participant's needs, strengths, support systems, education, job skills, interests, and career goals. Information may be gathered informally, via interviews or observations, or formally via assessment tools such as aptitude tests, computer assisted programs, and interest inventories. Based on the results of the assessment process, staff connect participants to services available through the AJC and will make referrals to other programs a necessary if their needs are outside of the scope of life skills (time management, developing a support system to be successful in school, finding transportation to and from school, developing good study habits, etc.).	Contractor and Referral - Local Education Agencies Centerstone Pre-ETS Project Return (Re-Entry) Community Organizations <a href="http://www.jobs4tn.gov">www.jobs4tn.gov</a> (Alison)
6	Leadership development opportunities, which may include community service and peercentered activities encouraging responsibility and other positive social and civic behaviors (as appropriate)	20 CFR § 681.520 defines this program element as opportunities that encourage responsibility, confidence, employability, self-determination, and other positive social behaviors such as: (a) exposure to postsecondary educational possibilities; (b) community and service learning projects; (c) peer-centered activities, including peer mentoring and tutoring; (d) organizational and team work training, including team leadership training; (e) training in decision-making, including determining priorities and problem-solving; (f) citizenship training, including life skills training such as parenting and work behavior training; (g) civic engagement activities that place youth in a leadership role such as serving on youth leadership committees, such as a standing Youth committee. To encourage responsibility, confidence, employability, and exposure to postsecondary opportunities, Youth can attend workshops in the AJCs such as Financial Literacy or Starting a Small Business, complete assignments in Allison or Career Ready 101, receive an adult mentor through work experience, receive career counseling from a career advisor, and / or be referred to TN Promise and TN Reconnect mentors and counselors. Additional work behavior training is available at the AJCs through TCAT Jackson's the Way to Win at Work program.	Contractor and Referral - Youth Villages Pre-ETS Envision Center @ Napier Community Organizations Local Education Agencies <a href="https://www.volunteermatch.org">https://www.volunteermatch.org</a> <a href="https://www.unitedway.org/get-involved/volunteer">https://www.unitedway.org/get-involved/volunteer</a> <a href="http://www.jobs4tn.gov">www.jobs4tn.gov</a> (Alison)
7	Supportive Services	20 CFR § 681.570 describes supportive services for youth as defined in WIOA Sec. 3(59), as services that enable an individual to participate in WIOA activities. These services include, but not limited to, the following: (a) linkages to community services; (b) assistance with transportation; (c) assistance with childcare and dependent care; (d) assistance with housing; (e) needs-related payments; (f) assistance with educational testing; (g) accommodations for youth with disabilities; (h) legal aid services; (i) referrals to healthcare; (j) assistance with uniforms or other appropriate work attire and work-related tools, including such items as eyeglasses and protective eye gear; (k) assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; (l) payments and fees for employment and training-related applications, tests and certifications.	Contractor and Referral - Project Return (Re-Entry) Adult Education Vocational Rehabilitation TANF / Families First TAA Veterans Employment Services Community Organizations

8	Adult mentoring for the period of participation and a subsequent period, for a minimum total of 12 months	As listed in 20 CFR § 681.490, adult mentoring is offered for a duration of at least 12 months, and may occur both during the program and following exit from the program. Adult mentoring is a formal relationship between a youth participant and an adult mentor that includes structured activities where mentor offers guidance, support and encouragement to develop the competence and character of the mentee. This may include workplace mentoring where the program matches a youth participant with an employer or employee of a company. While the Department of Labor strongly prefers that case managers not serve as adult mentors, the final rule allows case manager to serve as mentors in areas where adult mentors are sparse, such as in rural areas like Northwest TN. However, the desired method of providing leadership development includes connecting youth with a community mentor, which can usually be found through a work experience, postsecondary institution, or by referral to other community resources.	Contractor and Referral - Work Experience Sites Pre-ETS Local Education Agencies Postsecondary Institutions Other Community Resources
9	Follow-up services, for a minimum of 12 months, after the completion of participation (as appropriate)	Services are provided for not less than 12 months from the exit date. 20 CFR § 681.580 describes follow up services as "critical services provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training." Follow up services may include regular contact with the youth participant's employer, including assistance in addressing work-related problems that arise, and may include the following program elements: (1) supportive services; (2) adult mentoring; (3) financial literacy education; (4) services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, or career exploration services; (5) activities that help youth prepare for and transition to postsecondary education and training. Follow up services include more than only a contact attempted or made for securing documentation in order to report a performance outcome. Title I staff provide follow-up services to identify any barriers participants may be having, which might impede their progress, in order to provide the necessary services to assist in overcoming the barriers.	Contractor and Referral - Goodwill Project Return (Re-Entry) Community Organizations



10	Financial Literacy Education	<p>The AICs are in partnership with local financial institutions to offer workshops on Financial Literacy on-site at the AICs. The class covers banking services, tracking your money, credit, loans, and the basics of home ownership. There are also many resources on Job4TN's online learning resources</p>	<p>Contractor and Referral - Operation Hope Pre-ETS TANF/Families First Local banking institutions <a href="https://www.frbatlanta.org/education/classroom-tools.aspx">https://www.frbatlanta.org/education/classroom-tools.aspx</a> <a href="http://www.jobs4tn.gov">www.jobs4tn.gov</a> (Allison)</p>
11	Entrepreneurial Skills Training	<p>20 CFR § 681.560 states this program element provides the basics on starting and operating a small business. Such training must develop the skills associated with entrepreneurship, such as the ability to take initiative, creatively seek out and identify business opportunities, develop budgets and forecast resource needs, understand various options for acquiring capital and the trade-offs associated with each option, and communicate effectively and market oneself and one's ideas. Rather than choosing to enroll in a formal training program to attain an entrepreneurship-training certificate, many jobseekers are interested in self-employment, and thus explore independent routes. Small Business Development Centers (SBDCs), Small Business Associations (SBAs), and Chambers of Commerce identify resources to assist these individuals. SBAs helps entrepreneurs and existing owners to start, build, or grow their businesses offering services such as information on financing, loan applications, and regulations and licensing. The AICs are in partnership with a community-based organization, Operation Hope, and the Small Business Development Centers (SBDC) through the University of TN at Martin (UTM) and Dyersburg State Community College to hold workshops in the AICs. The SBDCs also provide one-on-one assistance through a referral to provide expert business advice to all types of businesses including, but not limited to counseling, business planning, marketing assistance, training, and cash flow analysis to start-up entrepreneurs and existing business owners. Business Services Team members may also host information sessions at partner agencies about the grants available through the AICs, such as On-the-Job Training and Incumbent Worker Training, that can assist small business owners off-set the cost of training new and existing employees.</p>	<p>Referral - Operation Hope Tennessee State University SBDC Austin Peay State University SBDC Volunteer State Community College SBDC Chambers of Commerce</p>
12	<p>Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services</p>	<p>Includes services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services. Interest inventories and other career planning tools are available through websites such as <a href="http://mynextmove.org">mynextmove.org</a> and <a href="http://careeronestop.org/getmyfuture">careeronestop.org/getmyfuture</a>. The AICs also utilize <a href="http://Jobs4TN.gov">Jobs4TN.gov</a> and Economic Modeling Systems, Inc. (EMS) to provide labor market and employment information. You Science Career Awareness and Aptitude assessment is also available.</p>	<p>Contractor and Referral - Wagner Peysor Goodwill Pre-ETS Project Return (Re-Entry) Rutherford Works Envision Center @ Napier <a href="https://www.onntonline.org">https://www.onntonline.org</a> <a href="http://www.jobs4tn.org">www.jobs4tn.org</a></p>

13	Activities that help youth prepare for and transition to postsecondary education and training.	Includes exploring post-secondary education options including technical training schools, community colleges, 4-year colleges and universities, and registered apprenticeships, assisting the youth in preparation for the ACT/SAT testing, assisting with the college admission applications, searching and applying for scholarships and grants, filling out the proper Financial Aid applications and adhering to changing guidelines, and connecting youth or youth adults to postsecondary education programs. Youth served through the AJCs may receive assistance in using Jobs4TN.gov, You Science, Career Coach, and other resources to identify postsecondary training opportunities, and related employment information.	<p>Contractor and Referral –</p> <ul style="list-style-type: none"> <li>Youth Villages</li> <li>Local Education Agencies</li> <li>Postsecondary Institutions</li> <li>Adult Education</li> <li>TANF / Families First</li> <li>TN Promise &amp; Reconnect</li> <li>TN Achieves</li> <li>Vocational Rehabilitation</li> <li>Project Return (Re-Entry)</li> <li>Envision Center @ Napier</li> </ul>
14	Education offered concurrently with, and in the same context as, workforce preparation activities and training for a specific occupation or occupational cluster	<p>An integrated education and training model that describes how workforce preparation activities, basic academic skills, and hands-on occupational skills training are to be taught within the same time frame and connected to training in a specific occupation, occupational cluster or career pathway. While programs developing basic academic skills, which are included in as part of alternative secondary school services and dropout recovery services, workforce preparation activities that occur as part of a work experience, and occupational skills training can all occur separately and at different times (and thus are counted under separate program elements), this program element refers to the concurrent delivery of these services which make up an integrated education and training model. Several postsecondary training programs, such as healthcare and manufacturing, provide academic and hands on learning through cooperatives or internship opportunities. For instance, all nursing programs include clinical experience in various healthcare employment settings such as hospitals, nursing homes, and clinics. Dyersburg State and Jackson State Community College both provide cooperative "Earn and Learn" programs in advanced manufacturing. TCATs include an internship opportunity for students near the end of training. At the secondary level, work-based learning opportunities are incorporated as part of career pathways and the TN Pathways Certification.</p>	<p>Contractor and Referral -</p> <ul style="list-style-type: none"> <li>Adult Education</li> <li>Local Education Agencies</li> <li>Postsecondary Institutions</li> <li>Work Experience Sites</li> <li>Goodwill</li> <li><a href="https://mappingyourfuture.org">https://mappingyourfuture.org</a></li> <li><a href="https://studentid.gov/h/apply-for-id/ffsa">https://studentid.gov/h/apply-for-id/ffsa</a></li> </ul>

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, Andrea Dillard certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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Andrea Dillard | May 15, 2020

5-15-20

---

Signature

Date

Andrea Dillard Program & Planning Director

---

Printed Name and Title

Workforce Essentials

---

Agency Name

Ticket to Work

---

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, John C. Zobl certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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John C. Zobl  
John C. Zobl (May 15, 2020)

5-15-20

Signature

Date

John Zobl Chairman

Printed Name and Title

Northern Middle TN Local Workforce Development Board

Agency Name

Local Workforce Development Board Chair

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Anthony Holt certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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5-15-20

Signature

Date

Anthony Holt Mayor

Printed Name and Title

Sumner County

Agency Name

Chief Local Elected Official

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Marla W. Rye certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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*Marla W. Rye*

5-15-20

Signature

Date

Marla W. Rye President of Workforce Essentials

Printed Name and Title

Workforce Essentials

Agency Name

Title II- Adult Education and Family Literacy

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, John Alexander certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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- The Infrastructure Funding Agreement (IFA)

*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

Title III- Employment Programs Under Wagner-Peyser

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Kevin R. Wright certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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**Kevin R. Wright**

Digitally signed by Kevin R. Wright  
DN: cn=Kevin R. Wright, o=Department of Human Services,  
ou=Rehabilitation Services, email=kevin.r.wright@tn.gov, c=US  
Date: 2020.06.08 17:11:51 -05'00'

Signature

Date

Kevin Wright Director of Operations

Printed Name and Title

Tennessee Department of Human Services, Div. Of Rehabilitation Services

Agency Name

Title IV- Rehabilitation Services

WIOA Partner Program



**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Arrita Summers certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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- The Infrastructure Funding Agreement (IFA)

Arrita W. Summers

Signature

June 9, 2020

Date

Arrita Summers President

Printed Name and Title

TCAT Dickson

Agency Name

Post-Secondary Career and Technical Education Under Perkins

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Rusty Felts certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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- The Infrastructure Funding Agreement (IFA)

---

Signature

---

Date

Rusty Felts Administrator

---

Printed Name and Title

Tennessee Department of Labor and Workforce Development

---

Agency Name

Unemployment Insurance

---

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, John Alexander certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

Job Counseling, Training and Placement Services for Veterans

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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- The Infrastructure Funding Agreement (IFA)

*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

Trade Readjustment Allowance (TRA)

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Turia D. Enloe certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:



The MOU



The Operating Budget



The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:



The MOU



The Operating Budget



The Infrastructure Funding Agreement (IFA)

---

Signature

---

Date

Turia D. Enloe Program Director

---

Printed Name and Title

Native American Indian Association of TN (NAIA)

---

Agency Name

Native American Indian Association

---

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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- The Infrastructure Funding Agreement (IFA)

*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

Trade Adjustment Allowance (TAA)

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, John Alexander certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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The MOU



The Operating Budget



The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:



The MOU



The Operating Budget



The Infrastructure Funding Agreement (IFA)

*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

Migrant and Seasonal Farmworker Program

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, N/A certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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N/A

Signature

Date

Printed Name and Title

Agency Name

National Farmworker Job Program

WIOA Partner Program



**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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N/A

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Second Chance Program

\_\_\_\_\_  
WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Brenda Head certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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Brenda Head

6-9-2020

Signature

Date

Brenda Head SCSEP Program Manager

Printed Name and Title

National Council on Aging

Agency Name

Senior Community Services Employment Program (SCSEP)

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, Tom McWherter certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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Thomas D. McWherter (May 14, 2020 14:30 CDT)

5-14-20

Signature

Date

Tom McWherter Executive Director

Printed Name and Title

TNCSA

Agency Name

Senior Community Services Employment Program (SCSEP)

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, Natalie McLimore certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

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Natalie McLimore  
Natalie McLimore | May 14, 2020 13:23 (EST)

5-14-20

Signature

Date

Natalie McLimore Vice President, Family Services

Printed Name and Title

Workforce Essentials

Agency Name

Workforce Essentials, TANF Provider on Behalf of TN Department of Human Services

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

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By signing my name below, I, Curtis Easley certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

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*Curtis R. Easley*

Signature

June 8, 2020

Date

Curtis Easley, Executive Director

Printed Name and Title

Job Corps

Agency Name

Benjamin L.Hooks JCC

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, \_\_\_\_\_ N/A \_\_\_\_\_ certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

N/A

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Agency Name

Youth Build

\_\_\_\_\_  
WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, N/A certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

N/A

Signature

Date

Printed Name and Title

Agency Name

Perkins/Post-Secondary Career & Technical Education

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

- ▶ One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, Jane Hamrick certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

  
Jane Hamrick (May 04, 2020 15:28 CDT)

5-14-20

Signature

Date

Jane Hamrick Director

Printed Name and Title

MCHRA

Agency Name

Title 1B- Adult, Dislocated Worker, Youth

WIOA Partner Program



**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

► One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, John Alexander certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

*John Alexander*

5-14-20

Signature

Date

John Alexander Regional Director

Printed Name and Title

Tennessee Department of Labor and Workforce Development

Agency Name

TDLWD SNAP & RESEA

WIOA Partner Program

**INFRASTRUCTURE FUNDING AGREEMENT: WIOA sec. 121(c)**

**Authority and Signature**

- ▶ One completed, signed, and dated Authority and Signature page is required for each signatory official (see MOU Section 20. AUTHORITY AND SIGNATURES).

By signing my name below, I, Jane Hamrick certify that I have read the above information. All of my questions have been discussed and answered satisfactorily.

My signature certifies my understanding of the terms outlined herein and agreement with:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

By signing this document, I also certify that I have the legal authority to bind my agency (outlined below) to the terms of:

- The MOU
- The Operating Budget
- The Infrastructure Funding Agreement (IFA)

  
Jane Hamrick (May 14, 2020 13:28 CEST)

5-14-20

Signature

Date

Jane Hamrick Director

Printed Name and Title

MCHRA

Agency Name

RESEA- Mid- Cumberland Human Resource Agency

WIOA Partner Program

**Attachment II - CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

REQUIRED PARTNERS	BASIC CAREER SERVICES										
	Eligibility for Title III	Outreach, intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-ABDA training and education
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title II: Adult Education and Family Literacy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title III: Employment Programs under Wagner-Peyser	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title IV: Rehabilitation Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Counseling, Training and Placement Services for Veterans	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Trade Readjustment Allowance (TRA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Trade Adjustment Assistance (TAA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Migrant and Seasonal Farmworkers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
National Farmworker Jobs Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Community Services Employment Program (SCSEP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Second Chance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing and Urban Development Employment and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BASIC CAREER SERVICES												
REQUIRED PARTNERS	Eligible for Title II	Outreach, intake, referral	Initial Skills Assessment	Job exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education	
Training Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Job Corps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
YouthBuild	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify): NAIA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Other (specify): RESEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Other (specify): SNAP E&T	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	On-line job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Title II: Adult Education and Family Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title III: Employment Programs under Wagner-Peyser	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Title IV: Rehabilitation Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Counseling, Training and Placement Services for Veterans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES												
REQUIRED PARTNERS	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term professional services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in at-risk and dislocated worker
Trade Readjustment Allowance (TRA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Trade Adjustment Assistance (TAA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Migrant and Seasonal Farmworkers	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
National Farmworker Jobs Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Community Services Employment Program (SCSEP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TANF	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Second Chance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing and Urban Development Employment and Training Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Corps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YouthBuild	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify): NAIA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other (specify): RESEA	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify): SNAP E&T	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

<b>REQUIRED PARTNER</b>	<b>OTHER PROGRAMS AND ACTIVITIES PROVIDED</b>
Title I (Adult, Dislocated Worker, Youth)	
Title II: Adult Education and Family Literacy	
Title III: Employment Programs under Wagner-Peyser	
Title IV: Rehabilitation Services	Physical and mental restoration, pre employment transition services for students with disabilities, support/customized employment, self-employment, specialized services
Post-secondary Career and Technical Education under Perkins	
Unemployment Insurance	
Job Counseling, Training and Placement Services for Veterans	
Trade Readjustment Allowance (TRA)	
Trade Adjustment Assistance (TAA)	
Migrant and Seasonal Farmworkers	
National Farmworker Jobs Program	
Community Services Block Grant (CSBG)	
Senior Community Services Employment Program (SCSEP)	<b>Assign participants to AJC to provide community service at front desk or resource center</b>
TANF	
Second Chance	
Housing and Urban Development Employment and Training Activities	
Job Corps	
YouthBuild	

**SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

<b>PROGRAM</b>	<b>SERVICES PROVIDED THROUGH OWN STAFF</b>	<b>SERVICES PROVIDED THROUGH CROSS-TRAINED PARTNER STAFF</b>	<b>SERVICES PROVIDED THROUGH CONTRACTOR PROVIDER</b>	<b>SERVICES PROVIDED THROUGH DIRECT LINKAGE</b>
Title I (Adult, Dislocated Worker, Youth)	1-23	Services: 1-6, 8-13,15,16,17,19 Partner: Title III	Services: Provider:	Services: Method:
Title II: Adult Education and Family Literacy	2,5, 12, 22	Services: Partner:	Services: Provider:	Services: Method:
Title III: Employment Programs under Wagner-Peyser	2, 4, 5, 6, 9, 10,12-16,19-21,23	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
Title IV: Rehabilitation Services		Services: Partner: VR Counselor	Services: Provider: VR Counselor	Services: Method:
Post-secondary Career and Technical Education under Perkins		Services: Partner:	Services: Provider:	Services: Method:
Unemployment Insurance	2, 4, 5, 6, 9, 10	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
Job Counseling, Training and Placement Services for Veterans	2, 4, 5, 6, 9, 13,15-16, 19-21, 23	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
Trade Readjustment Allowance (TRA)	2, 4, 5, 6, 9, 10,12-16, 19-21, 23	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
Trade Adjustment Assistance (TAA)	2, 4, 5, 6, 9, 10, 12-16,19-21, 23	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
Migrant and Seasonal Farmworkers	2, 4, 5, 6, 9, 10	Services: 1, 3, 11 Partner: Title I	Services: Provider:	Services: Method:
National Farmworker Jobs Program	N/A	Services: Partner:	Services: Provider:	Services: Method:
Community Services Block Grant (CSBG)	N/A	Services: Partner:	Services: Provider:	Services: Method:
Senior Community Services Employment Program (SCSEP)	2, 3, 4, 9	Services: Partner:	Services: 2, 3, 4, 5, 9 Provider: NCOA/TNCSA	Services: Method:

<b>PROGRAM</b>	<b>SERVICES PROVIDED THROUGH OWN STAFF</b>	<b>SERVICES PROVIDED THROUGH CROSS-TRAINED PARTNER STAFF</b>	<b>SERVICES PROVIDED THROUGH CONTRACTOR PROVIDER</b>	<b>SERVICES PROVIDED THROUGH DIRECT LINKAGE</b>
TANF		Services: Partner:	Services: Provider:	Services: Method:
Second Chance		Services: Partner:	Services: Provider:	Services: Method:
Housing and Urban Development Employment and Training Activities		Services: Partner:	Services: Provider:	Services: Method:
Job Corps		Services: Partner:	Services: Provider:	Services: Method:
YouthBuild		Services: Partner:	Services: Provider:	Services: Method:
Other (specify): NA/A	All	Services: Partner:	Services: Provider:	Services: Method:
Other (specify):		Services: Partner:	Services: Provider:	Services: Method:
Other (specify):		Services: Partner:	Services: Provider:	Services: Method:



Entity Name : \_\_\_\_\_

Date: 3/13/2017

BUDGET INFORMATION				
SECTION A - BUDGET SUMMARY				
Office (Site) Location	Overall Budget Total by Cost Category			(4)
	Shared Costs		Non-Shared Costs	
	(1)	(2)	(3)	
	Total Infrastructure Costs	Total Additional Costs	Total Direct Costs	Budget Total
1.	\$	\$	\$	\$ 0
SECTION B - BUDGET CATEGORIES				
2. Line Item Categories	Line Item Costs by Cost Category			Total
	Shared Costs		Non-Shared Costs	
	(1)	(2)	(3)	
	Infrastructure Costs	Additional Costs	Direct Costs	
	\$ 0	\$ 0	\$ 0	\$ 0
a. Personnel				0
- Administrative				0
-Program				0
b. Fringe Benefits				0
- Administrative				0
-Program				0
c. Travel				0
d. Equipment				0
e. Supplies				0
f. Contractual				0
g. Other				0
h. Sub-Total (sum of 2a-2g)	0	0	0	0
i. Indirect Charges	0	0	0	0
j. TOTALS (sum of 2h and 2i)	\$ 0	\$ 0	\$ 0	\$ 0
k. (Over) / Under	0	0	0	0
SECTION C - BUDGET NARRATIVE				

**Line Item Instructions for the WIOA One-Stop Operating Budget**

**Note:** Each American Job Center Partner will be required to complete a budget sheet individual budgets for each site they have a presence in. These budgets will be consolidated into a master budget indicative of the One-Stop Operating Budget and Costs (TEGL 17-16).

<b>SECTION A - BUDGET SUMMARY</b>	
<b>Line Item</b>	<b>Instructions</b>
Office (Site) Location	Enter name of the AJC (i.e., AJC Nashville)
Total Infrastructure Costs	Sum of all line item Infrastructure Cost indicated in Section B-Budget Categories. As provided in TEGL 17-16 Infrastructure costs of AJCs are defined as non-personnel costs that are necessary for the general operation of the one-stop center, including: rental of the facilities; utilities and maintenance; equipment (including assessment-related and assistive technology for individuals with disabilities); and technology to facilitate access to the one-stop center, including technology used for the center's planning and outreach activities (WIOA sec. 121(h)(4), 20 CFR 678.700(a), 34 CFR 361.700(a), and 34 CFR 463.700(a)). This list is not exhaustive.
Total Additional Costs	Sum of all line item Additional Cost indicated in Section B-Budget Categories. As provided in TEGL 17-16 One-stop partners must share in additional costs, which must include applicable career services, and may include shared operating costs and shared services that are necessary for the general operation of the one-stop center. <i>Career Services</i> . One-stop partners must ensure that at least some career services, described in WIOA sec. 134(c)(2), are provided at the one-stop center. Shared Operating Costs and Shared Services. One-stop partners also may share other costs that support the operations of the one-stop centers, as well as the costs of shared services. The costs of shared services may include initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other one-stop partners, and business services (WIOA sec. 121(i)(2), 20 CFR 678.760, 34 CFR 361.760, and 34 CFR 463.760).
Total Direct Costs	Sum of all line item Direct Cost indicated in Section B-Budget Categories. Direct Costs are attributable to a single grant program or partner (i.e., WIOA staff providing ITA assistance only). These are non-shared costs.
<b>SECTION B - BUDGET CATEGORIES</b>	
<b>Line Item</b>	<b>Instructions</b>
a. Personnel	This amount will be the combined total of Administrative and Program wages. As infrastructure costs are non-personnel costs. This line item for infrastructure should be blank.
- Administrative	Enter the amount of wages for Administrative staff only
- Program	Enter the amount of wages of Program staff only
b. Fringe Benefits	This amount will be the combined total of Administrative and Program fringe benefits. As infrastructure costs are non-personnel costs, This line item for infrastructure should be blank.
- Administrative	Enter the amount of Fringe benefits for Administrative staff only
- Program	Enter the amount of Fringe benefits for Program staff only
c. Travel	Enter the amount for staff related travel.
d. Equipment	Enter the amount of funds expended on equipment. Expenditures must meet the prescribed threshold outlined in 2 CFR 200.33
e. Supplies	Enter the amount of funds expended on supplies. Expenditures must met the prescribed threshold outlined in 2 CFR 200.94
f. Contractual	Enter the amount of contractual obligations. For example One-Stop Operator costs would be an Additional Costs contractual item.
g. Other	Subrecipients are required to submit supporting documentation detailing the amount reflected here as Other Costs.
h. Sub-Total	This amount is the total of line items a. through g.
i. Indirect Charges	Provide Indirect Costs. Indirect costs are attributable to an organization or entity and would not be reflected as shared costs, nor would they be allocated.
i. TOTALS	Amount reflects the total line item costs by cost category
<b>SECTION C - BUDGET NARRATIVE</b>	
Budget Narrative	Provide brief narrative in support of the One-Stop Operating budget

## **6. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (WIOA Sec. 121(c)(2)(A)(i)) (Final Rules § 678.500(b)(1))**

### **Trade Adjustment Assistance (TAA)**

*Upon the notification of a WARN notice and/or the receipt of a Certified Trade Petition, the Rapid Response Unit and TAA Unit coordinates with WIOA partners to provide a seamless path from dislocation to gainful employment for trade-affected workers and their employers. As detailed in Section VI (2)(b), the Rapid Response Unit acts as a first responder to engage trade affected companies and their employees to the Workforce System. This early intervention ensures that workers are fully informed and able to request assistance sooner, which will ultimately leads to gainful employment more quickly. To keep TAA-affected workers engaged in AJC services across the State, the collaborative effort between the TAA program and WIOA partners is paramount in providing a continuum of career services (Basic, Individual, and Follow Up Services). These services include early assessment, labor exchange services, employment counseling, the Test of Adult Basic Education (TABE) assessment or the Comprehensive Adult Student Assessment Systems (CASAS), subsistence/transportation cost, and other services deemed appropriate. Through colocation and co-enrollment efforts, we work to provide the trade affected worker with the services necessary to obtain skills and credentials that will lead to gainful employment. The TAA program utilizes the Jobs4TN system to promote a more consistent framework for maintaining and reporting data collected from the partners. This system allows for linking between all partners, provides a common ground for storage of documentation, reduces duplication of services, and fiscal integrity and undergirds reliable performance reporting. TDLWD Fiscal Division continually tracks TAA funding to ensure compliance with all program financial mandates. Program information stored in the VOS system is utilized to create the Trade Act Participant Report (TAPR) which indicates if performance goals have been obtained. Further, the TAA Data Integrity (TAADI) scorecard, which identifies areas of questionable or non-compliant data, is utilized on a quarterly basis to evaluate the effectiveness of the program and to ensure that participants are being served in accordance with TAA laws.*

### **TAA Activity Alignment**

*The TAA program has aligned its service delivery structure to engage and leverage partnership with WIOA partners and by also to expanding opportunities to educate and empower trade impacted workers. The following activities are aligned to accomplish the State's strategies:*

- 1. EARLY ASSESSMENT OF TRADE AFFECTED WORKERS. Early assessment is a priority for TAA affected workers. It is important to determine whether the worker has the skills necessary to re-enter the workforce or is in need of further training to assist with future employment. TAA relies on WIOA partners to assist with the assessment and recommendation of training. Training may include occupational, customized, or On-the-Job (OJT) training. These assessments are always conducted in the local AJC. Co-location of the partners prevents the workers from traveling from one location to another to obtain services. All workers recommended for training are further evaluated by merit staff, in the TAA Unit, against the six TAA training criteria as identified in Federal Regulations 20 CFR 617.22 to ensure eligibility.*
- 2. CROSS-TRAINING OF ALL STAFF. It is imperative that these workers get needed aid to regain employment more quickly. The cross-training of partner staff, in all programs, assists in better counseling of the TAA-affected workers concerning their needs and where services are available to meet the needs.*
- 3. SHARED RESOURCES. Funding is essential to provide services to workers involved in the seamless Career Center System; and, leverage funding, when possible, can better ensure that workers receive necessary assistance. Case Management Funds, along with WIOA Partner funds enables a full*

*assessment of trade-dislocated workers and also can ensure re-employment services for gainful employment.*

*4. EXPERTS WITHIN THE PROGRAM. It is essential that TAA and TRA use trade experts because of their program knowledge. Such expertise continues to ensure consistency and accuracy and thus ensures higher outcomes in re-employment for program participants.*

*5. CO-LOCATION OF PARTNERS. Co-location of partners is essential for a successful program. Trade is a complicated program with four different programs operating "under one umbrella." Workers should never be expected to know all program details or even all service deliverers. With co-location, workers may obtain necessary services in one place where teamwork presents a seamless and competent organization.*

### **Migrant & Seasonal Farmworkers**

*These services involve:*

- Availability of Referrals to training: The SWA refers any interested MSFW to the appropriate agency that can better serve the MSFW in the needed training.*
- Supportive services that include making sure the MSFW knows his/her rights under the law, ensuring that such workers have access to the necessary equipment at the AJCs, and explaining to the MSFW the purpose of Jobs4TN and how to access and utilize the system.*
- Career Services through Jobs4TN enables the participant to apply for any jobs that meet their skill set.*
- Employment opportunities: The MSFW can again utilize Jobs4TN. Also the SWA can refer the MSFW to any agent that currently works with employers in the State.*
- Other organizations: TOPS, another Tennessee organization serving MSFW in the State empowers migrant and seasonal farmworkers and other disadvantaged Tennesseans to achieve economic self-sufficiency. This is done by providing services that address their individual needs.*
- Farmworkers Rights: In terms of employment, MSFW participants have the same rights as any resident of Tennessee, however, acquiring those rights might be more difficult than normal given some barriers. Therefore posters are available at the AJCs in English and Spanish explaining those rights. Posters are also handed out at farms to the employer and employee to ensure that their rights of each law are known.*

*Migrant and seasonal farm workers (MSFW) will receive the full range of employment services, benefits and protections, including counseling, testing, job training, and referral services. MSFW, on a proportionate basis, shall not receive fewer services than non-MSFW. AJC staff will consider the preferences, needs, and skills of individual MSFW and the availability of job and training opportunities. All office staff will make job order information clear and available to MSFWs in all local offices. This information will include Job Bank information in AJCs where it is available. Such information will be made available either by computer, hard copy, or by any other equally effective means. Each significant MSFW local office will provide adequate staff assistance to each MSFW to use job order information effectively. In those offices designated as significant MSFW bilingual offices, such assistance will be provided to MSFW in Spanish and English, wherever requested or necessary, during any period of substantial MSFW activity.*

### **SNAP**

*The Supplemental Nutrition Assistance Program (SNAP) Employment and Training helps SNAP participants obtain job readiness skills. Eligible participants are provided with job development services that may include job search assistance, training or additional education and placement services. Funds*

*may also be provided for transportation and associated resources like books, tools and supplies. The primary goal of the SNAP Employment and Training Program is to assist individuals in reaching their employment potential and becoming totally independent of public assistance.*

#### **RESEA**

*Re-Employment Services and Eligibility Assessment (RESEA) services are made available in seven AICs located in NMTLWDA through collaborative partnership with Title I and Title III staff. The partnership and leveraging of resources allows customers to receive RESEA services without having to travel long distances. RESEA services are provided to individuals who have been selected through a statistical computer model that identifies them as being most likely to exhaust their UI benefits and who will benefit from job search assistance services to make a successful transition into new employment. The primary objective of re-employment services is to shorten the length of UI for identified claimants by early identification and timely referral to structured and/or individualized re-employment services.*

*During orientation, RESEA staff will provide customers with an overview of the types of re-employment services available to them. Information and services provided includes labor market information, vocational guidance and assessments, job service workshops (Resume, Interviewing and Job Searching), information and assistance on how to use Jobs4TN, the development of a career plan and job referrals. The delivery of RESEA services shall result in decreasing the length of time an individual received UI by removing or overcoming potential barriers to employment and re-engaging the dislocated worker into new employment.*

#### **NAIA**

*NAIA was formed to help address the needs of Native American living in Tennessee. NAIA helps provide and arrange for housing, clothing, utilities, healthcare, college and vocational training, literacy training, job placement and other as needed services for eligible applicants.*

## **8. REFERRAL PROCESS (WIOA Sec. 121 (c)(2)(A)(iii))**

### **Title IV (Rehabilitation Services)**

*The Vocational Rehabilitation Program (VR) may make referrals to any available partner program to meet the rehabilitation needs of eligible individuals. For co-located staff or VR offices, the referral method will meet the AJC partner standard. The local service matrix illustrates the collaboration between VR and the partners to ensure the best use of resources in providing services to customers. VR tracks referrals using specific referral codes and an electronic case management system.*

### **DHS/TANF**

*Workforce Essentials has established a formal referral process for TANF customers in: Rutherford, Sumner, Trousdale, Williamson, and Wilson. Workforce Essentials has established a formal referral process for TANF customers in: Cheatham, Davidson, Dickson, Houston, Humphreys, Montgomery, Robertson, and Stewart. The referral process includes a single point of contact for partnering agencies and America Job Centers (AJC) to ensure service coordination and collaboration. Workforce Essentials makes referrals through emails and phone calls. AJC staff and partnering agencies refer clients through email correspondence. Program services include eligibility screening for training dollars; education and job skills training, access to job leads and referrals, and employment placements.*

*Workforce Essentials, Inc. the Employment and Case Management Services Provider for the DHS/TANF program utilizes an electronic referral system via an internal database known as Salesforce that generates client referral to the designated partner. If the internal system does not generate a referral, partner contact is made directly via, email, phone contact or in person.*

*All referrals are followed by personal contact with the partner by a Workforce Essentials Staff Member. Follow up is also conducted through personal contact of the partner and documented in the internal database Salesforce and the DHS state system of record ACCENT.*

*Partner referrals from TANF are generated for:*

*Title I: Adult, Dislocated Worker, Youth*

*Title II: Adult Education and Family Literacy*

*Title III: Employment Programs under Wagner-Peyser*

*Unemployment Insurance*

*Trade Readjustment Assistance (TRA)*

*Trade Adjustment Assistance (TAA)*

*Job Counseling, Training, Placement Service for Veterans*

*Migrant & Seasonal Farmworkers*

*Community Services Block Grant (CSBG)*

*Senior Community Services Employment Program (SESCEP)*

*Second Chance (Reentry)*

*Title IV: Rehabilitation Services*

*Job Corps*

### **Perkins/Post-Secondary Career & Technical Education**

*Tennessee Reconnect Grant is a "last dollar" scholarship that pays the remaining balance after other state and Pell Grants have been applied. This Grant is available for students who want to attend Tennessee Colleges of Applied Technology.*

*Criteria*

- *Tennessee resident, U.S. Citizen*
- *Have a FAFSA dependency status of independent*
- *Enroll full time at a Tennessee College of Applied Technology*
- *Be in pursuit of a certificate or diploma*
- *Maintain continuous enrollment and satisfactory academic progress*

#### *Applying*

*You do not fill out a separate application for the Reconnect Grant. The process for applying for the grant is handled by us. For this, and any other aid you need, you will need to fill out a Free Application for Federal Student Aid (FAFSA). This ensures that you will receive all the federal aid you will qualify for. The Tennessee Reconnect Scholarship is a last dollar scholarship, so it funds the remaining tuition after the federal government, and any other eligible state programs chip in. The result for qualifying students is the same: Tuition-free education at TCAT.*

#### **Job Corps**

*For those persons who are not suitable for Job Corps, they are referred to one of the many available programs in the area. Including:*

- *Goodwill Career Solutions Centers in Clarksville, Nashville, Columbia, Cookeville, and other rural counties in Tennessee.*
- *Adult Education Center – Greenwood*
- *Youth Can Young Adult Training/Job Program (On the Job Training/Job Program)*
- *413 Strong (residential construction training program)*
- *Apprenticeship training for those interested in labor jobs*
- *Individual job placement resources. For instance, EN-Staff Dwayne Burnett, Operations Manager for Environmental Staffing Jobs and many other placement organizations.*
- *Vocational Rehabilitation Center – Job Coach*
- *Army community Services Employment Readiness Program, Fort Campbell, KY*
- *Fort Campbell HR Office partner Arika Baizar 6901 Desert Storm Avenue, Ft Campbell, KY 42223, 270) 956-1014*
- *Military Community Job Fairs for Civillanjobs.com, Military Spouse Employee Partnership, cole Park Commons*
- *Disability Resource Coordinator Workforce Essentials, Dir of Partnership Development for Disability Solutions – Pepsi Act partnership with Disability Solutions*
- *Advisory Committee with Clarksville Montgomery County School System*
- *<http://www.ec.co/> Entrepreneur Center – Trainings, Mixing with new businesses that need to hire young entry level workers within the 19 counties that we serve in Tennessee*
- *America’s Job Center Clarksville, TN Every week for 9 months in 2016, a partnership of Workforce Essentials, Welfare to Work, Veterean Career Counselors, State of TN Wagner Peyser, Vocational Rehabilitation, and Job Corps Representatives me to discuss employers and their hiring needs, and persons needing jobs. Resumes were circulated and each representative provided any known job leads.*
- *America’s Job Center – Clarksville, TN – Youth Component is Youth Can Program. They arrange for paid work experience, paid training, and employment support for ages 18-24. Special consideration can be made for those under 18 who are job ready.*
- *Services at centers include: assistance with books, fees, for licenses, exams, on the job training, required supplies, childcare assistance, transportation assistance, employment leads, job*

*placement assistance, jobs4tn.gov, paid/unpaid work experience opportunity, resume and interview skills workshops*

- *Humphreys County, Waverly, TN – Mr. Turner*
- *Dickson County, Dickson*
- *Springfield Workforce Essentials, Robertson County*
- *Murfreesboro Career Center*
- *Stewart Co., Dover, TN and Houston County, Erin*
- *Williamson County, Franklin*
- *Metro Center OneStop Center, Nashville*

### **SNAP**

*An applicant is referred to the SNAP Employment and Training Program, a service provided by the Department of Labor and Workforce Development (TDLWD), by the Department of Human Services (DHS) either as a mandatory or voluntary participant, once individual has been determined eligible for SNAP benefits. Currently the state of Tennessee is under a statewide voluntary Employment and Training Program. Upon application for SNAP benefits and being determined eligible for SNAP, an electronic referral is generated from ACCENT (DHS Legacy System) to VOS (TDLWD system) to initiate the referral process. Special circumstances involve a paper referral which is transmitted via email from DHS to TDLWD to initiate the referral process for E&T services. TDLWD schedule SNAP participant to attend an orientation. During the orientation process participant is assessed to determine their needs and interest. If participant is interested in attending adult basic education classes or receiving job readiness assistance, then TDLWD staff work with individual until goal(s) are achieved. If individual is interested in receiving training they are then referred to the NMTLWDA Career Service Provider, for training opportunities under the SNAP E&T contract.*

### **RESEA**

*RESEA staff is located within the AJCs and utilize various methods in making referrals to partner agencies. Referrals to on-site partners are made using a “warm hand-off”. This is where RESEA staff personally walk customer over to on-site partner, makes informal introductions and gives brief summary of customer’s needs, and hands customer off to the partner agency. To assist with tracking referrals made between partners, a referral form has been developed and all partners are encouraged to utilize the form. The form can be completed electronically and emailed or faxed to partners who are not available on-site at the AJC. Agencies receiving the referral form are asked to complete and return the form for tracking purposes. Off-site partner referrals are also generated via phone call, electronic email, or by fax.*

*After completing orientation and the initial assessment if the customer is not considered “job ready” or appears not qualified for current suitable job openings, lacks the educational achievement level needed to compete successfully for suitable job openings, or does not have transferrable skills, then they may be referred to WIOA for more intensive or training services. If customer does not have a high school diploma or equivalent, then they are referred to the local Adult Education program. Based upon information obtained or barriers identified during the assessment process RESEA staff may also refer customers to the following partners for services:*

*Title I*

*Title II*

*Title III*

*Title IV*

*TCAT Tennessee Reconnect*



*Trade Readjustment Assistance*  
*Trade Adjustment Assistance*  
*Migrant and Seasonal Farmworkers*  
*National Farmworker Jobs Program*  
*Job Counseling, Training, Placement Services for Veterans*  
*Senior Community Service Employment Program*  
*DHS/TANF*  
*Second Chance*

**NAIA**

*Individuals interested in NAIA services are referred through an electronic referral system by the AJC staff the NAIA representative Turla Enloe. Other referral methods consist of phone, email or fax.*

For the Period: July 1, 2020 to June 30, 2021

Partner Program & Authorization / Category	Partner Organization	Physically Co-located Clarksville	Direct Linkage Clarksville	Physically Co-located Sumner	Direct Linkage Sumner	Physically Co-located Cheatham	Direct Linkage Cheatham	Physically Co-located Dickson	Direct Linkage Dickson
WIOA Title I Adult and Dislocated Worker	Mid-Cumberland Human Resources Agency	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title I Youth	MCHBA	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title II Adult Education and Family Literacy Act (AFLTA) program	Workforce Essentials, Inc.	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), also providing the state's public labor exchange	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	No	Yes	No	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under Title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.)	TN DHS, Department of Rehabilitation Services	Yes	N/A	No	Yes	No	Yes	Yes	N/A
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Workforce Essentials	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	National Council on Aging	Yes	N/A	Yes	N/A	No	N/A	Yes	N/A
	Tennessee Community Service Agency	Yes	N/A	No	N/A	No	Yes	No	Yes
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	TCAT	No	Yes	No	Yes	No	Yes	No	Yes
Job Corp I* (Exited QTR 2; See new Job Corp Org below effective QTR 3)	ALUITHQ Inc	*	*	*	*	*	*	*	*
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	No	Yes	No	Yes
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	Yes	N/A	No	Yes	No	Yes	No	Yes
Migrant & Seasonal Farmworker Program	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	Mid-Cumberland Human Resources Agency	No	N/A	No	N/A	No	Yes	Yes	N/A
	TN Department of Labor and Workforce Development	Yes	N/A	Yes	N/A	No	N/A	No	N/A
Additional Partner - Supplemental Nutrition Assistance Program	TN Department of Labor and Workforce Development	Yes	N/A	No	Yes	No	Yes	No	Yes
Job Corp (New Partner Organization QTR 3)	Benjamin L. Hooks, JCC	No	Yes	No	Yes	No	Yes	No	Yes
Ticket to Work	Workforce Essentials	Yes	N/A	Yes	N/A	No	Yes	No	Yes
CSPED	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes

The following programs are not providing services in Northern Middle: WIOA Title I C, Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169, Employment and Training activities carried out by the Department of Housing and Urban Development (HUD), Native American Programs, Employment and Training Community Services Block Grant Programs, and Youth Build

For the Period: July 1, 2020 to June 30, 2021

Partner Program & Authorization / Category	Partner Organization	Physically Co-located Houston	Direct Linkage Houston	Physically Co-located Humphreys	Direct Linkage Humphreys	Physically Co-located Robertson	Direct Linkage Robertson	Physically Co-located Stewart	Direct Linkage Stewart
WIOA Title I Adult and Dislocated Worker	Mid-Cumberland Human Resources Agency	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title I Youth	MCHRA	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A
WIOA Title II Adult Education and Family Literacy Act (AFLTA) program	Workforce Essentials, Inc.	Yes	N/A	Yes	N/A	Yes	Yes	Yes	N/A
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), also providing the state's public labor exchange	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.)	TN DHS, Department of Rehabilitation Services	No	Yes	No	Yes	Yes	N/A	No	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Workforce Essentials	No	Yes	Yes	N/A	Yes	N/A	Yes	N/A
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	National Council on Aging Tennessee Community Service Agency	No	Yes	No	Yes	No	Yes	No	Yes
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	TCAT	No	Yes	No	Yes	No	Yes	No	Yes
Job Corp (* Exited QTR 3: See new Job Corp Org below effective QTR 3)	ALUTIQ Inc	*	*	*	*	*	*	*	*
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Jobs for Veterans State Grants (JVSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Migrant & Seasonal Farmworker Program	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	Mid-Cumberland Human Resources Agency	No	Yes	Yes	N/A	Yes	N/A	Yes	N/A
	TN Department of Labor and Workforce Development	No	N/A	No	N/A	No	N/A	No	N/A
Additional Partner - Supplemental Nutrition Assistance Program	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes
Job Corp (New Partner Organization QTR 3)	Benjamin L. Hoops, JCC	No	Yes	No	Yes	No	Yes	No	Yes
Ticket to Work	Workforce Essentials	No	Yes	No	Yes	No	Yes	No	Yes
CSPEP	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes

The following programs are not providing services in Northern Middle: WIOA Title I C, Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169, Employment and training activities carried out by the Department of Housing and Urban Development (HUD), Native American Programs, Employment and Training Community Services Block Grant Programs, and Youth Build

For the Period: July 1, 2020 to June 30, 2021

Partner Program & Authorization / Category	Partner Organization	Physically Co-located Williamson	Direct Linkage Williamson	Physically Co-located Davidson	Direct Linkage Davidson	Physically Co-located Rutherford	Direct Linkage Rutherford	Physically Co-located Wilson	Direct Linkage Wilson	Physically Co-located Trousdale	Direct Linkage Trousdale
WIOA Title I Adult and Dislocated Workers	Mid-Cumberland Human Resources Agency	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A	Yes	NA
WIOA Title I Youth	MCHRA	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A	Yes	NA
WIOA Title II Adult Education and Family Literacy Act (ALEIA) program	Workforce Essentials, Inc.	Yes	N/A	Yes	N/A	Yes	N/A	No	Yes	No	Yes
WIOA Title III Wagner-Peyser Employment Services (ES), authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), also providing the state's public labor exchange	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	Yes	N/A	No	Yes	No	Yes
WIOA Title IV State Vocational Rehabilitation program, authorized under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.)	TN DHS, Department of Rehabilitation Services	No	Yes	Yes	N/A	Yes	N/A	No	Yes	No	Yes
Temporary Assistance for Needy Families (TANF), authorized under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.)	Workforce Essentials	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A	N/A	N/A
Senior Community Service Employment Program (SCSEP), authorized under title V of the Older Americans Act of 1965 (42 U.S.C. 3056 et seq.)	National Council on Aging	Yes	N/A	Yes	N/A	Yes	N/A	Yes	N/A	No	Yes
	Tennessee Community Service Agency	No	Yes	N/A	N/A	N/A	N/A	N/A	N/A	No	N/A
Career & Technical Education Programs, authorized under the Carl D. Perkins Act	TCAT	Yes	N/A	No	Yes	No	Yes	No	Yes	No	Yes
Job Corp (" Exited QTR 2; see new Job Corp Org below effective QTR 3)	ALUTIIQ Inc	*	*	*	*	*	*	*	*	*	*
Trade Adjustment Assistance (TAA), authorized under chapter 2 of title II of the Trade Act of 1974 (19 U.S.C. 2271 et seq.)	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	Yes	N/A	No	Yes	No	Yes
Jobs for Veterans State Grants (JMSG), authorized under chapter 41 of title 38, U.S.C.	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	Yes	N/A	No	Yes	No	Yes
Unemployment Insurance (UI) programs under state unemployment compensation laws	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	No	Yes	No	Yes	No	Yes
Migrant & Seasonal Farmworker Program	TN Department of Labor and Workforce Development	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes
Additional Partner - Re-Employment Services and Eligibility Assessment	Mid-Cumberland Human Resources Agency	Yes	N/A	No	N/A	No	N/A	Yes	N/A	No	Yes
	TN Department of Labor and Workforce Development	No	No	Yes	N/A	Yes	N/A	No	N/A	No	No
Additional Partner - Supplemental Nutrition Assistance Program	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	No	Yes	No	Yes	No	Yes
Job Corp (New Partner Organization QTR II)	Benjamin L. Hooks, JCC	No	Yes	Yes	N/A	No	Yes	No	Yes	No	Yes
Ticket to Work	Workforce Essentials	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes
CSPED	TN Department of Labor and Workforce Development	No	Yes	Yes	N/A	Yes	NA	No	Yes	No	Yes

The following programs are not providing services in Northern Middle: WIOA Title I C, Reentry Employment Opportunities (REO) programs authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169, Employment and training activities carried out by the Department of Housing and Urban Development (HUD), Native American Programs, Employment and Training Community Services Block Grant Programs, and Youth Build

Northern Middle						
ONE-STOP OPERATING BUDGET						
American Job Centers - Northern Middle						
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost
Cheatham	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -
Cheatham	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -
Cheatham	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$ -
Cheatham	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 1,298.00
Cheatham	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 843.00
Cheatham	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 2,250.00
Cheatham	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 4,948.00
Cheatham	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 393.00
Cheatham	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 762.00
Cheatham	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 42,298.00
Cheatham	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -
Cheatham	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 13,707.54
Cheatham	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 5,000.00
Cheatham	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 3,500.00
Cheatham	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 600.00
Cheatham	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 13,500.00
Cheatham	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 4,500.00
Cheatham	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 20,400.00
Cheatham	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 11,000.00
Cheatham	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	\$ -
Cheatham	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 15,980.00
Cheatham	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 350.00
Cheatham	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 106,510.00
Cheatham	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 200.00
Cheatham	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 50,795.00
Cheatham	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 2,100.00
Cheatham	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 1,440.00
Cheatham	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00
Cheatham	SCSEP / TNCSA	Shared Direct	Benefits	TNCSA Staff	Shared-Direct	\$ -
Cheatham	SCSEP / TNCSA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -
Cheatham	SCSEP / TNCSA	Shared Direct	Salaries	TNCSA Staff	Shared-Direct	\$ -
Davidson	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -
Davidson	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -
Davidson	CSPED	Shared Direct	Benefits	CSPED Staff	Shared-Direct	\$ 13,999.86
Davidson	CSPED	Shared Direct	IT/Data Processing formerly Copier	CSPED Staff	Shared-Direct	\$ 1,428.07
Davidson	CSPED	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 130.49
Davidson	CSPED	Shared Direct	Salaries	CSPED Staff	Shared-Direct	\$ 21,537.00
Davidson	CSPED	Shared Direct	Travel	CSPED Staff	Shared-Direct	\$ 174.91
Davidson	RESEA	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 17,348.76
Davidson	RESEA	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 7,169.33
Davidson	RESEA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 577.33
Davidson	RESEA	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 38,053.53
Davidson	RESEA	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$ 74.78
Davidson	SNAP	Shared Direct	Benefits	SNAP Staff	Shared-Direct	\$ 15,332.04
Davidson	SNAP	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 216.07
Davidson	SNAP	Shared Direct	Communications	Telephone	Shared-Direct	\$ 60.44
Davidson	SNAP	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 9,755.99
Davidson	SNAP	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 56,218.27
Davidson	SNAP	Shared Direct	Prof Svcs & 3rd Party	Prof Svcs & 3rd Party	Shared-Direct	\$ 185.87

Northern Middle							
ONE-STOP OPERATING BUDGET							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Davidson	SNAP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,596.08	
Davidson	SNAP	Shared Direct	Salaries	SNAP Staff	Shared-Direct	\$ 45,470.43	
Davidson	SNAP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 97.80	
Davidson	SNAP	Shared Direct	Travel	SNAP Staff	Shared-Direct	\$ 664.08	
Davidson	TAA	Shared Direct	Benefits	TAA Staff	Shared-Direct	\$ 10,346.67	
Davidson	TAA	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 6,561.89	
Davidson	TAA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 537.35	
Davidson	TAA	Shared Direct	Salaries	TAA Staff	Shared-Direct	\$ 36,867.78	
Davidson	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$ 150.45	
Davidson	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 3,500.00	
Davidson	TANF WEI	Shared Direct	Indirect	TANF Staff	Shared-Direct	\$ 1,500.00	
Davidson	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 5,000.00	
Davidson	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 35,000.00	
Davidson	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 1,000.00	
Davidson	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 30,000.00	
Davidson	TANF WEI	Shared Direct	Indirect	TANF Staff	Shared-Direct	\$ 5,000.00	
Davidson	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 35,000.00	
Davidson	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 140,000.00	
Davidson	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 1,000.00	
Davidson	Vets-DVOP	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 9,589.42	
Davidson	Vets-DVOP	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 336.92	
Davidson	Vets-DVOP	Shared Direct	Communications	Telephone	Shared-Direct	\$ 83.88	
Davidson	Vets-DVOP	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 8,934.10	
Davidson	Vets-DVOP	Shared Direct	Prof Svcs & 3rd Party	Prof Svcs & 3rd Party	Shared-Direct	\$ 251.25	
Davidson	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,165.22	
Davidson	Vets-DVOP	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 49,109.93	
Davidson	Vets-DVOP	Shared Direct	Staff Training	Vets Staff	Shared-Direct	\$ 2.81	
Davidson	Vets-DVOP	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 1,773.64	
Davidson	Vets-LVER	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 9,589.42	
Davidson	Vets-LVER	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 336.91	
Davidson	Vets-LVER	Shared Direct	Communications	Telephone	Shared-Direct	\$ 83.89	
Davidson	Vets-LVER	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 8,934.10	
Davidson	Vets-LVER	Shared Direct	Prof Svcs & 3rd Party	Prof Svcs & 3rd Party	Shared-Direct	\$ 251.24	
Davidson	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,165.22	
Davidson	Vets-LVER	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 49,109.93	
Davidson	Vets-LVER	Shared Direct	Staff Training	Vets Staff	Shared-Direct	\$ 2.81	
Davidson	Vets-LVER	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 1,773.64	
Davidson	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$ 12,300.00	
Davidson	VR	Shared Direct	IT/Data Processing formerly Copier		Shared-Direct	\$ 1,800.00	
Davidson	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$ 27,900.00	
Davidson	VR	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 300.75	
Davidson	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$ 300.75	
Davidson	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 1,653,602.00	
Davidson	W/P	Shared Direct	Benefits	W/P Staff	Shared-Direct	\$ 146,337.00	
Davidson	W/P	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 4,000.00	
Davidson	W/P	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 46,000.00	
Davidson	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 5,500.00	
Davidson	W/P	Shared Direct	Salaries	Career Coach	Shared-Direct	\$ 13,746.75	
Davidson	W/P	Shared Direct	Salaries	W/P Staff	Shared-Direct	\$ 358,888.00	

Northern Middle							
ONE-STOP OPERATING BUDGET							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Davidson	W/P	Shared Direct	Staff Training	W/P Staff	Shared-Direct	\$ 185.00	
Davidson	W/P	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 2,000.00	
Davidson	W/P	Shared Direct	Travel	W/P Staff	Shared-Direct	\$ 4,000.00	
Davidson	W/P	Infrastructure Cost	Professional Services	Telephone	FTE	\$ 30,000.00	
Davidson	W/P	Infrastructure Cost	Professional Services	Rent or Lease Bldg Property St	FTE	\$ 175,000.00	
Davidson	WIOA	Additional Costs	Supplies & Materials	Mobile Coach Consumables	FTE	\$ 20,000.00	
Davidson	WIOA	Infrastructure Cost	Copier Rental	Copier	FTE	\$ 1,500.00	
Davidson	W/P	Infrastructure Cost	Data Processing	Rent Lease Data Process Equip	FTE	\$ 10,000.00	
Davidson	W/P	Infrastructure Cost	Professional Services	Other_725	FTE	\$ 10,000.00	
Davidson	W/P	Infrastructure Cost	Third Party Professional	Document Destruction Svcs	FTE	\$ 1,000.00	
Davidson	W/P	Infrastructure Cost	Third Party Professional	Interpreting Servics	FTE	\$ 50.00	
Davidson	W/P	Infrastructure Cost	Maintenance	Other Repair costs	FTE		
Davidson	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 95,945.63	
Davidson	WIOA	Infrastructure Cost	Internet	Internet	FTE	\$ 4,500.00	
Davidson	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 150,750.00	
Davidson	WIOA	Shared Direct	Communications	Cell Phone	Shared-Direct	\$ 412.50	
Davidson	WIOA	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 6,000.00	
Davidson	WIOA	Shared Direct	IT/Data Processing formerly	Copier	Shared-Direct	\$ 1,125.00	
Davidson	WIOA	Shared Direct	Insurance	Insurance	Shared-Direct	\$ 1,125.00	
Davidson	WIOA	Shared Direct	Membership / Registration	Memberships / Registrations	Shared-Direct	\$ 3,000.00	
Davidson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 480,000.00	
Davidson	WIOA	Shared Direct	Printing	Printing	Shared-Direct	\$ 375.00	
Davidson	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 342,760.50	
Davidson	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 1,500.00	
Davidson	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 375.00	
Davidson	WIOA Youth Contracto	Shared Direct	Salaries	Salaries	Shared-Direct	\$ 97,500.00	
Davidson	w/p	Additional Costs	Supplies & Materials	Operational Supplies	FTE	\$ 15,000.00	
Davidson	Job Corp BLH JCC	Shared Direct	Benefits	Job Corp Staff	Shared-Direct	\$ -	
Davidson	Job Corp BLH JCC	Shared Direct	Salaries	Job Corp Staff	Shared-Direct	\$ -	
Davidson	Job Corp BLH JCC	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 338.00	
Davidson	Job Corp BLH JCC	Shared Direct	Communications	Internet	Shared-Direct	\$ 134.00	
Davidson	Job Corp BLH JCC	Shared Direct	Communications	Telephone	Shared-Direct	\$ 320.00	
Davidson	Job Corp BLH JCC	Shared Direct	Copier Rental	Copier	Shared-Direct	\$ 56.00	
Davidson	Job Corp BLH JCC	Shared Direct	Maintenance	Other Repair costs	Shared-Direct	\$ 180.00	
Davidson	Job Corp BLH JCC	Shared Direct	Printing	Printing	Shared-Direct	\$ 100.00	
Davidson	Job Corp BLH JCC	Shared Direct	Rent	Building	Shared-Direct	\$ 17,000.00	
Davidson	UI	Shared Direct	Salaries	UI Staff	Shared-Direct	\$ 30,156.00	
Davidson	UI	Shared Direct	Benefits	UI Staff	Shared-Direct	\$ 10,554.60	
Dickson	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -	
Dickson	AE	Shared Direct	Supplies & Materials	AE Staff	Shared-Direct	\$ -	
Dickson	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -	
Dickson	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ -	
Dickson	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00	
Dickson	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 7,612.50	
Dickson	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00	
Dickson	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 1,500.00	
Dickson	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 712.00	
Dickson	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 2,000.00	
Dickson	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 5,000.00	

Northern Middle									
ONE-STOP OPERATING BUDGET									
American Job Centers - Northern Middle									
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1		
Dickson	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$	200.00		
Dickson	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$	200.00		
Dickson	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$	6,675.00		
Dickson	VR	Shared Direct	IT/Data Processing formerly	Equipment & Software	Shared-Direct	\$	1,800.00		
Dickson	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	132,864.00		
Dickson	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$	29,250.00		
Dickson	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$	2,407.50		
Dickson	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$	-		
Dickson	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$	17,168.58		
Dickson	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$	5,000.00		
Dickson	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$	3,000.00		
Dickson	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$	1,700.00		
Dickson	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$	12,000.00		
Dickson	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$	7,000.00		
Dickson	WIOA	Infrastructure Cost	Rent	Building	FTE	\$	37,325.00		
Dickson	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	26,869.00		
Dickson	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$	28,000.00		
Dickson	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$	625.00		
Dickson	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE				
Dickson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	400.00		
Dickson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	278,500.00		
Dickson	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	150,106.00		
Dickson	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$	1,575.00		
Dickson	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	4,850.00		
Dickson	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$	1,500.00		
Houston	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$	-		
Houston	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$	-		
Houston	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$	-		
Houston	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$	-		
Houston	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$	-		
Houston	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$	-		
Houston	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$	75.00		
Houston	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	375.00		
Houston	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$	-		
Houston	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$	450.00		
Houston	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	37,317.00		
Houston	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$	7,080.70		
Houston	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$	550.00		
Houston	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$	2,000.00		
Houston	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$	3,000.00		
Houston	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$	7,000.00		
Houston	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$	1,500.00		
Houston	WIOA	Infrastructure Cost	Rent	Building	FTE	\$	1,500.00		
Houston	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$	4,000.00		
Houston	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE				
Houston	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$	13,465.00		
Houston	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$	270.00		
Houston	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$	53,350.00		
Houston	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$	29,625.00		
Houston	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$	500.00		
Houston	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$	650.00		
Houston	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$	1,500.00		



Northern Middle							
ONE-STOP OPERATING BUDGET							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Houston	SCSEP / TNCSA	Shared Direct	Benefits	TNCSA Staff	Shared-Direct	\$ -	-
Houston	SCSEP / TNCSA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -	-
Houston	SCSEP / TNCSA	Shared Direct	Salaries	TNCSA Staff	Shared-Direct	\$ -	-
Humphreys	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -	-
Humphreys	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -	-
Humphreys	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -	-
Humphreys	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ -	-
Humphreys	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$ -	-
Humphreys	RESEA (MCHRA)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 1,733.25	
Humphreys	RESEA (MCHRA)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 18,144.00	
Humphreys	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 6,496.00	
Humphreys	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 825.00	
Humphreys	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 750.00	
Humphreys	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 24,750.00	
Humphreys	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 1,312.00	
Humphreys	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 832.00	
Humphreys	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 34,251.00	
Humphreys	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 5,628.05	
Humphreys	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 550.00	
Humphreys	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 6,000.00	
Humphreys	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 3,000.00	
Humphreys	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 7,000.00	
Humphreys	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 3,000.00	
Humphreys	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 17,712.00	
Humphreys	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 11,000.00	
Humphreys	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	\$ -	
Humphreys	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 32,810.00	
Humphreys	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 350.00	
Humphreys	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 44,125.00	
Humphreys	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 72,880.00	
Humphreys	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 750.00	
Humphreys	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 675.00	
Humphreys	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00	
Humphreys	SCSEP / TNCSA	Shared Direct	Benefits	TNCSA Staff	Shared-Direct	\$ -	-
Humphreys	SCSEP / TNCSA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -	-
Humphreys	SCSEP / TNCSA	Shared Direct	Salaries	TNCSA Staff	Shared-Direct	\$ -	-
Humphreys	SCSEP / TNCSA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -	-
Montgomery	WIOA						
Montgomery	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -	-
Montgomery	AE	Shared Direct	Equipment Rental	Copier	Shared-Direct	\$ -	-
Montgomery	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -	-
Montgomery	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ -	-
Montgomery	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$ -	-
Montgomery	RESEA	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 10,760.25	
Montgomery	RESEA	Shared Direct	Communications	Communications	Shared-Direct	\$ 1,275.50	
Montgomery	RESEA	Shared Direct	equipment & Software	Equipment & Software	Shared-Direct	\$ 5,215.50	
Montgomery	RESEA	Shared Direct	IT/Data Processing	RESEA Staff	Shared-Direct	\$ 147.80	
Montgomery	RESEA	Shared Direct	Maintenance & Repair	Services	Shared-Direct	\$ 1,776.00	
Montgomery	RESEA	Shared Direct	Printing	Printing	Shared-Direct	\$ 42.00	
Montgomery	RESEA	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 1,414.50	
Montgomery	RESEA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 412.50	
Montgomery	RESEA	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 24,801.75	
Montgomery	RESEA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 189.75	
Montgomery	RESEA	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$ 59.25	

Northern Middle							
ONF-STOP OPERATING BUDGET							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Montgomery	RESEA	Shared Direct	Utilities and Fuel	Utilities	Shared-Direct	\$ 1,683.00	
Montgomery	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00	
Montgomery	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 1,885.00	
Montgomery	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00	
Montgomery	SNAP	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 6,851.88	
Montgomery	SNAP	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 2,520.54	
Montgomery	SNAP	Shared Direct	Communications	Telephone	Shared-Direct	\$ 1,205.10	
Montgomery	SNAP	Shared Direct	Communications	Telephone	Shared-Direct	\$ 6.19	
Montgomery	SNAP	Shared Direct	IT/Data Processing	IT/Data Processing	Shared-Direct	\$ 139.50	
Montgomery	SNAP	Shared Direct	Printing	Printing	Shared-Direct	\$ 39.77	
Montgomery	SNAP	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 1,332.38	
Montgomery	SNAP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 159.00	
Montgomery	SNAP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 213.00	
Montgomery	SNAP	Shared Direct	Salaries	SNAP Staff	Shared-Direct	\$ 18,055.44	
Montgomery	SNAP	Shared Direct	Salaries	SNAP Staff	Shared-Direct	\$ -	
Montgomery	SNAP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 179.25	
Montgomery	SNAP	Shared Direct	Travel	SNAP Staff	Shared-Direct	\$ 78.50	
Montgomery	TAA	Shared Direct	Benefits	SNAP Staff	Shared-Direct	\$ 8,143.50	
Montgomery	TAA	Shared Direct	Communications	Communications	Shared-Direct	\$ 637.50	
Montgomery	TAA	Shared Direct	IT/Data Processing	IT/Data Processing	Shared-Direct	\$ 73.50	
Montgomery	TAA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 137,812.50	
Montgomery	TAA	Shared Direct	Printing	Printing	Shared-Direct	\$ 21.00	
Montgomery	TAA	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 705.00	
Montgomery	TAA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 84.75	
Montgomery	TAA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 249.75	
Montgomery	TAA	Shared Direct	Salaries	TAA Staff	Shared-Direct	\$ 15,745.50	
Montgomery	TAA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 94.50	
Montgomery	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$ 1,368.75	
Montgomery	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 26,250.00	
Montgomery	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 45,781.00	
Montgomery	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 9,562.00	
Montgomery	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 30,000.00	
Montgomery	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 172,500.00	
Montgomery	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 2,633.00	
Montgomery	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 1,500.00	
Montgomery	Vets-DVOP	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 19,529.25	
Montgomery	Vets-DVOP	Shared Direct	Printing	Printing	Shared-Direct	\$ 182.55	
Montgomery	Vets-DVOP	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 6,115.32	
Montgomery	Vets-DVOP	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 3,143.54	
Montgomery	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 730.19	
Montgomery	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,585.98	
Montgomery	Vets-DVOP	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 90,619.44	
Montgomery	Vets-DVOP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 821.46	
Montgomery	Vets-DVOP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 144.00	
Montgomery	Vets-DVOP	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 4,733.83	
Montgomery	Vets-LVER	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 9,764.63	
Montgomery	Vets-LVER	Shared Direct	Printing	Printing	Shared-Direct	\$ 91.27	
Montgomery	Vets-LVER	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 3,057.66	
Montgomery	Vets-LVER	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 1,571.77	
Montgomery	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 365.09	
Montgomery	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 792.99	
Montgomery	Vets-LVER	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 45,309.72	
Montgomery	Vets-LVER	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 410.73	
Montgomery	Vets-LVER	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 72.00	
Montgomery	Vets-LVER	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 2,366.92	
Montgomery	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$ 12,300.00	

Northern Middle							
ONE-STOP OPERATING RIFYGFT							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
		Shared Direct	IT/Data Processing formerly Equipment & Software	equipment & Software	Shared-Direct	\$ 1,800.00	
Montgomery	VR						
Montgomery	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 542,884.00	
Montgomery	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$ 27,900.00	
Montgomery	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$ 1,800.00	
Montgomery	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$ -	
Montgomery	W/P	Shared Direct	Benefits	WP STAFF	Shared-Direct	\$ 26,761.79	
Montgomery	W/P	Shared Direct	Benefits	WP STAFF	Shared-Direct	\$ 2,978.30	
Montgomery	W/P	Shared Direct	Communications	Communications	Shared-Direct	\$ 11,306.25	
Montgomery	W/P	Shared Direct	Communications	Communications	Shared-Direct	\$ 6.81	
Montgomery	W/P	Shared Direct	Printing	Printing	Shared-Direct	\$ 373.14	
Montgomery	W/P	Shared Direct	Prof Serv & 3rd Party	Career Coach	Shared-Direct	\$ 12,500.31	
Montgomery	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,492.58	
Montgomery	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 2,640.29	
Montgomery	W/P	Shared Direct	Salaries	WP STAFF	Shared-Direct	\$ 187,538.22	
Montgomery	W/P	Shared Direct	Salaries	WP STAFF	Shared-Direct	\$ 10,768.50	
Montgomery	W/P	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 1,679.15	
Montgomery	W/P	Shared Direct	Travel	WP STAFF	Shared-Direct	\$ 3,499.60	
Montgomery	WIDA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 72,158.09	
Montgomery	WIDA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 2,000.00	
Montgomery	WIDA	Infrastructure Cost	Communications	Internet	FTE	\$ 6,000.00	
Montgomery	WIDA	Infrastructure Cost	Communications	Telephone	FTE	\$ 12,000.00	
Montgomery	WIDA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 38,500.00	
Montgomery	WIDA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 15,000.00	
Montgomery	WIDA	Infrastructure Cost	Rent	Building	FTE	\$ 84,776.28	
Montgomery	WIDA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 35,000.00	
Montgomery	WIDA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	\$ -	
Montgomery	WIDA	Shared Direct	Benefits	WIDA Staff	Shared-Direct	\$ 56,004.00	
Montgomery	WIDA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 750.00	
		Shared Direct	IT/Data Processing formerly Equipment & Software	Software	Shared-Direct	\$ 3,000.00	
Montgomery	WIDA						
Montgomery	WIDA	Shared Direct	Equipment Rental	Copier	Shared-Direct	\$ 160.00	
Montgomery	WIDA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 1,047,173.00	
Montgomery	WIDA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 30,580.00	
Montgomery	WIDA	Shared Direct	Salaries	WIDA Staff	Shared-Direct	\$ 126,540.00	
Montgomery	WIDA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 2,950.00	
Montgomery	WIDA Youth Contracto	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 324,750.00	
Montgomery	WIDA Youth Contracto	Shared Direct	Salaries	Youth Staff	Shared-Direct	\$ 37,500.00	
Montgomery	WIDA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 5,000.00	
Montgomery	UI	Shared Direct	Salaries	UI Staff	Shared-Direct	\$ 30,156.00	
Montgomery	UI	Shared Direct	Benefits	UI Staff	Shared-Direct	\$ 10,554.60	
Montgomery	SCSEP / TNCSA	Shared Direct	Benefits	TNCSA Staff	Shared-Direct	\$ -	
Montgomery	SCSEP / TNCSA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -	
Montgomery	SCSEP / TNCSA	Shared Direct	Salaries	TNCSA Staff	Shared-Direct	\$ -	
		Additional Costs		Chamber Dues and other subscriptions	FTE	\$ -	
Robertson	WIDA		Supplies & Materials				
Robertson	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -	
Robertson	AE	Shared Direct	Communications	Telephone	Shared-Direct	\$ -	
Robertson	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -	
Robertson	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ -	
Robertson	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$ -	
Robertson	RESEA (MCHRA)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 1,733.25	
Robertson	RESEA (MCHRA)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 18,144.00	
Robertson	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00	
Robertson	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 6,800.50	

Northern Middle									
ONE-STOP OPERATING BUDGET									
American Job Centers - Northern Middle									
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column		
Robertson	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00			
Robertson	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 7,597.00			
Robertson	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 712.00			
Robertson	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 3,750.00			
Robertson	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 9,897.00			
Robertson	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 450.00			
Robertson	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 2,396.00			
Robertson	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$ 12,300.00			
		Shared Direct	IT/Data Processing formerly Equipment & Software	equipment & Software	Shared-Direct	\$ 1,800.00			
Robertson	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 188,469.00			
Robertson	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$ 27,900.00			
Robertson	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$ 604.50			
Robertson	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 18,516.98			
Robertson	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 1,800.00			
Robertson	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 4,500.00			
Robertson	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 4,500.00			
Robertson	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 9,000.00			
Robertson	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 3,500.00			
Robertson	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 25,352.52			
Robertson	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 15,000.00			
Robertson	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	\$ -			
Robertson	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 14,272.00			
Robertson	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 100.00			
Robertson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 93,832.00			
Robertson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 100.00			
Robertson	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 68,952.00			
Robertson	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 900.00			
Robertson	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 200.00			
Robertson	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00			
Robertson	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -			
Rutherford	WIOA								
Rutherford	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -			
Rutherford	RESEA	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 16,151.40			
Rutherford	RESEA	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 5,236.16			
Rutherford	RESEA	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 23,074.38			
Rutherford	RESEA	Shared Direct	Travel	RESEA Staff	Shared-Direct	\$ 39.35			
Rutherford	TAA	Shared Direct	Benefits	TAA Staff	Shared-Direct	\$ 2,458.62			
Rutherford	TAA	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 2,270.94			
Rutherford	TAA	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 198.44			
Rutherford	TAA	Shared Direct	Salaries	TAA Staff	Shared-Direct	\$ 10,828.62			
Rutherford	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$ 267.05			
Rutherford	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 3,500.00			
Rutherford	TANF WEI	Shared Direct	Other	TANF Staff	Shared-Direct	\$ 1,500.00			
Rutherford	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 35,000.00			
Rutherford	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 500.00			
Rutherford	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 150.00			
Rutherford	Vets-DVOP	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 14,431.50			
Rutherford	Vets-DVOP	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 314.96			
Rutherford	Vets-DVOP	Shared Direct	Communications	Telephone	Shared-Direct	\$ 135.32			
Rutherford	Vets-DVOP	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 9,989.29			
Rutherford	Vets-DVOP	Shared Direct	Prof Svcs & 3rd Party	Prof Svcs & 3rd Party	Shared-Direct	\$ 294.13			
Rutherford	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 994.59			
Rutherford	Vets-DVOP	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 50,784.00			
Rutherford	Vets-DVOP	Shared Direct	Staff Training	Vets Staff	Shared-Direct	\$ 18.75			
Rutherford	Vets-DVOP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 185.40			

Northern Middle FNF-STOP OPERATING BUDGET American Job Centers - Northern Middle						
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost
Rutherford	Vets-DVOP	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 1,738.63
Rutherford	Vets-LVER	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 7,215.75
Rutherford	Vets-LVER	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 157.48
Rutherford	Vets-LVER	Shared Direct	Communications	Telephone	Shared-Direct	\$ 67.66
Rutherford	Vets-LVER	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 4,994.65
Rutherford	Vets-LVER	Shared Direct	Prof Svcs & 3rd Party	Prof Svcs & 3rd Party	Shared-Direct	\$ 147.07
Rutherford	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 497.29
Rutherford	Vets-LVER	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 25,392.00
Rutherford	Vets-LVER	Shared Direct	Staff Training	Vets Staff	Shared-Direct	\$ 9.38
Rutherford	Vets-LVER	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 92.70
Rutherford	Vets-LVER	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 869.32
Rutherford	VR	Shared Direct	Benefits	VR Staff	Shared-Direct	\$ 14,250.00
		Shared Direct	IT/Data Processing formerly Equipment & Software	Copier	Shared-Direct	\$ 1,800.00
Rutherford	VR					
Rutherford	VR	Shared Direct	Salaries	VR Staff	Shared-Direct	\$ 29,250.00
Rutherford	VR	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 187.50
Rutherford	VR	Shared Direct	Travel	VR Staff	Shared-Direct	\$ 188.25
Rutherford	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 576,013.00
Rutherford	W/P	Shared Direct	Benefits	W/P Staff	Shared-Direct	\$ 87,063.93
Rutherford	W/P	Shared Direct	Communications	Telephone	Shared-Direct	\$ 6.81
Rutherford	W/P	Shared Direct	Indirect	Indirect	Shared-Direct	\$ 41,923.35
Rutherford	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 6,111.72
Rutherford	W/P	Shared Direct	Salaries	Career Coach	Shared-Direct	\$ 13,746.75
Rutherford	W/P	Shared Direct	Salaries	W/P Staff	Shared-Direct	\$ 168,300.00
Rutherford	W/P	Shared Direct	Travel	W/P Staff	Shared-Direct	\$ 1,159.18
Rutherford	W/P	Infrastructure Cost	Copier Rental	Copier	FTE	\$ 6,000.00
Rutherford	W/P	Infrastructure Cost	Professional Services	Telephone	FTE	\$ 19,000.00
Rutherford	W/P	Infrastructure Cost	Third Party Professional	Document Destruction Svcs	FTE	\$ 250.00
Rutherford	W/P	Infrastructure Cost	Communications	Telephone	FTE	\$ 19,000.00
Rutherford	W/P	Infrastructure Cost	Professional Services	Rent or Lease Bldg Property St	FTE	\$ 100,000.00
Rutherford	W/P	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 800.00
Rutherford	W/P	Infrastructure Cost	Data Processing	Rent Lease Data Process Equip	FTE	\$ 1,000.00
Rutherford	CSPED	Shared Direct	Salaries	CSPED Staff (W/P)	Shared-Direct	\$ -
Rutherford	CSPED	Shared Direct	Benefits	CSPED Staff (W/P)	Shared-Direct	\$ -
Rutherford	CSPED	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -
Rutherford	WIOA	Additional Cost	One Stop Operator	One-Stop Operator	FTE	\$ 84,586.33
Rutherford	WIOA	Infrastructure Cost	Internet	Internet	FTE	\$ 4,500.00
Rutherford	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 82,184.25
Rutherford	WIOA	Shared Direct	Communications	Cell Phone	Shared-Direct	\$ 262.50
Rutherford	WIOA	Shared Direct	Communications	IT/Data Processing	Shared-Direct	\$ 3,150.00
Rutherford		Shared Direct	IT/Data Processing formerly Equipment & Software	Copier	Shared-Direct	\$ 2,250.00
Rutherford	WIOA					
Rutherford	WIOA	Shared Direct	Insurance	Insurance	Shared-Direct	\$ 1,200.00
Rutherford	WIOA	Shared Direct	Membership / Registration	Memberships / Registrations	Shared-Direct	\$ 7,500.00
Rutherford	WIOA					
Rutherford	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 225,000.00
Rutherford	WIOA	Shared Direct	Printing	Printing	Shared-Direct	\$ 375.00
Rutherford	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 174,739.50
Rutherford	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 2,250.00
Rutherford	WIOA Youth Contract	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ -
Rutherford	W/P	Additional Costs	Supplies & Materials	Operational Supplies	FTE	\$ 8,000.00
Rutherford	UI	Shared Direct	Salaries	UI Staff	Shared-Direct	\$ 30,156.00
Rutherford	UI	Shared Direct	Benefits	UI Staff	Shared-Direct	\$ 10,554.60
Rutherford		Additional Costs		Chamber Dues and other subscriptions	FTE	\$ -
Stewart	WIOA		Supplies & Materials			



Northern Middle							
ONE-STOP OPERATING BUDGET							
American Job Centers - Northern Middle							
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Sumner	TAA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 20.03	
Sumner	TAA	Shared Direct	Travel	TAA Staff	Shared-Direct	\$ 667.64	
Sumner	TANF WEI	Shared Direct	Benefits	TANF Staff-	Shared-Direct	\$ 3,500.00	
Sumner	TANF WEI	Shared Direct	Supplies & Materials	TANF Staff-	Shared-Direct	\$ 1,500.00	
Sumner	TANF WEI	Shared Direct	Salaries	TANF Staff-	Shared-Direct	\$ 35,000.00	
Sumner	TANF WEI	Shared Direct	Travel	TANF Staff-	Shared-Direct	\$ 1,000.00	
Sumner	Vets-DVOP	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 4,633.74	
Sumner	Vets-DVOP	Shared Direct	Communications	Communications	Shared-Direct	\$ 515.76	
Sumner	Vets-DVOP	Shared Direct	Communications	Communications	Shared-Direct	\$ 260.53	
Sumner	Vets-DVOP	Shared Direct	Printing	Printing	Shared-Direct	\$ 63.11	
Sumner	Vets-DVOP	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 947.21	
Sumner	Vets-DVOP	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 2,130.04	
Sumner	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 568.02	
Sumner	Vets-DVOP	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 242.09	
Sumner	Vets-DVOP	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 14,346.24	
Sumner	Vets-DVOP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 63.12	
Sumner	Vets-DVOP	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 741.97	
Sumner	Vets-DVOP	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 475.69	
Sumner	Vets-LVER	Shared Direct	Benefits	Vets Staff	Shared-Direct	\$ 9,767.48	
Sumner	Vets-LVER	Shared Direct	Communications	Communications	Shared-Direct	\$ 1,031.51	
Sumner	Vets-LVER	Shared Direct	Communications	Communications	Shared-Direct	\$ 521.07	
Sumner	Vets-LVER	Shared Direct	Printing	Printing	Shared-Direct	\$ 126.23	
Sumner	Vets-LVER	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 1,894.47	
Sumner	Vets-LVER	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 4,260.09	
Sumner	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 1,136.03	
Sumner	Vets-LVER	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 484.18	
Sumner	Vets-LVER	Shared Direct	Salaries	Vets Staff	Shared-Direct	\$ 28,692.47	
Sumner	Vets-LVER	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 126.23	
Sumner	Vets-LVER	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 1,483.95	
Sumner	Vets-LVER	Shared Direct	Travel	Vets Staff	Shared-Direct	\$ 951.39	
Sumner	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 445,132.00	
Sumner	W/P	Shared Direct	Benefits	WP STAFF	Shared-Direct	\$ 55,031.67	
Sumner	W/P	Shared Direct	Benefits	WP STAFF	Shared-Direct	\$ 2,978.30	
Sumner	W/P	Shared Direct	Communications	Communications	Shared-Direct	\$ 3,685.73	
Sumner	W/P	Shared Direct	Communications	Communications	Shared-Direct	\$ 6.59	
Sumner	W/P	Shared Direct	Printing	Printing	Shared-Direct	\$ 451.02	
Sumner	W/P	Shared Direct	Prof Serv & 3rd Party	Career Coach	Shared-Direct	\$ 15,721.90	
Sumner	W/P	Shared Direct	Prof Serv & 3rd Party	Prof Serv & 3rd Party	Shared-Direct	\$ 126.56	
Sumner	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 4,059.17	
Sumner	W/P	Shared Direct	Prof Svcs State	Prof Svcs State	Shared-Direct	\$ 5,217.71	
Sumner	W/P	Shared Direct	Salaries	WP STAFF	Shared-Direct	\$ 128,872.89	
Sumner	W/P	Shared Direct	Salaries	WP STAFF	Shared-Direct	\$ 10,768.50	
Sumner	W/P	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 451.02	
Sumner	W/P	Shared Direct	Travel	WP STAFF	Shared-Direct	\$ 728.42	
Sumner	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 27,038.78	
Sumner	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 2,200.00	
Sumner	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 6,000.00	
Sumner	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 3,500.00	
Sumner	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 35,000.00	
Sumner	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE		
Sumner	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 16,650.00	
Sumner	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 49,056.00	
Sumner	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 40,000.00	
Sumner	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 16,456.20	
Sumner	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 600.00	
Sumner	WIOA	Shared Direct	Equipment Rental	Copier	Shared-Direct	\$ 50.00	
Sumner	WIOA	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$ 2,435.00	

Northern Middle  
**ONE STOP OPERATING BUDGET**  
 American Job Centers - Northern Middle

Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost	Column1
Sumner	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 150,660.33	
Sumner	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 54,852.00	
Sumner	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 1,000.00	
Sumner	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 1,000.00	
Sumner	WIOA Youth Contract	Shared Direct	Salaries	Youth Staff	Shared-Direct	\$ 18,750.00	
Sumner	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 5,000.00	
Sumner	UI	Shared Direct	Salaries	UI Staff	Shared-Direct	\$ 30,156.00	
Sumner	UI	Shared Direct	Benefits	UI Staff	Shared-Direct	\$ 10,554.60	
						\$ -	
Trousdale	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -	
Trousdale	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ -	
Trousdale	WIOA	Shared Direct	Communications	Cell Phone	Shared-Direct	\$ -	
Trousdale	WIOA	Shared Direct	Membership / Registration	Memberships / Registrations	Shared-Direct	\$ -	
						\$ -	
Trousdale	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 113.64	
Trousdale	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 3,000.00	
Trousdale	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 3,750.00	
Trousdale	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 600.00	
Trousdale	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 9,000.00	
Trousdale	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 2,000.00	
Trousdale	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 3,000.00	
Trousdale	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	\$ -	
Trousdale	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 7,800.00	
Trousdale	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00	
Trousdale	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 53,350.00	
Trousdale	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 31,200.00	
Trousdale	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 8,424.00	
Trousdale	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00	
Trousdale	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00	
Trousdale	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ -	
Trousdale	SCSEP / NCOA	Additional Costs	Participant Cost	Chamber Dues and other subscriptions	FTE	\$ -	
						\$ -	
Williamson	WIOA		Supplies & Materials			\$ -	
Williamson	AE	Shared Direct	Benefits	AE Staff	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Communications	Telephone	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Rent	Building	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Salaries	AE Staff	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ -	
Williamson	AE	Shared Direct	Travel	AE Staff	Shared-Direct	\$ -	
Williamson	RESEA (MCHRA)	Shared Direct	Benefits	RESEA Staff	Shared-Direct	\$ 1,733.25	
Williamson	RESEA (MCHRA)	Shared Direct	Salaries	RESEA Staff	Shared-Direct	\$ 18,144.00	
Williamson	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00	
Williamson	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 2,247.50	
Williamson	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00	
Williamson	TANF WEI	Shared Direct	Benefits	TANF Staff-	Shared-Direct	\$ 3,500.00	
Williamson	TANF WEI	Shared Direct	Supplies & Materials	TANF Staff-	Shared-Direct	\$ 1,500.00	
Williamson	TANF WEI	Shared Direct	Salaries	TANF Staff-	Shared-Direct	\$ 35,000.00	
Williamson	TANF WEI	Shared Direct	Travel	TANF Staff-	Shared-Direct	\$ 1,000.00	
Williamson	TCAT	Shared Direct	Benefits	TCAT Staff	Shared-Direct	\$ 22,275.00	
Williamson	TCAT	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$ 900.00	
Williamson	TCAT	Shared Direct	Salaries	TCAT Staff	Shared-Direct	\$ 66,375.00	
Williamson	TCAT	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 3,000.00	
Williamson	TCAT	Shared Direct	Travel	TCAT Staff	Shared-Direct	\$ 750.00	
Williamson	VR	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 519,497.00	
Williamson	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 34,085.86	
Williamson	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 24,019.00	
Williamson	WIOA	Shared Direct	Communications	Telephone	Shared-Direct	\$ 216.00	



Northern Middle						
ONE-STOP OPERATING BUDGET						
American Job Centers - Northern Middle						
Location	Partner	Cost Category	Cost Pool	Cost Item	Alloc	Cost
Williamson	WIOA	Shared Direct	Supplies & Materials	Supplies & Materials	Shared-Direct	\$ 3,330.00
Williamson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 283,220.00
Williamson	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 71,751.00
Williamson	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 3,000.00
Williamson	WIOA	Infrastructure Cost	Communications	Internet	FTE	\$ 5,000.00
Williamson	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 5,500.00
Williamson	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 26,500.00
Williamson	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	
Williamson	WIOA	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 2,995.00
Williamson	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 750.00
Williamson	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 8,850.00
Williamson	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 55,000.00
Williamson	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 25,000.00
Williamson	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00
Williamson	WIOA	Additional Costs	Supplies & Materials	Chamber Dues and other subscriptions	FTE	\$ -
Wilson	WIOA					
Wilson	TANF WEI	Shared Direct	Benefits	TANF Staff	Shared-Direct	\$ 2,597.00
Wilson	TANF WEI	Shared Direct	Communications	Telephone	Shared-Direct	\$ 712.00
Wilson	TANF WEI	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 3,750.00
Wilson	TANF WEI	Shared Direct	Salaries	TANF Staff	Shared-Direct	\$ 9,897.00
Wilson	TANF WEI	Shared Direct	Supplies & Materials	Office Supplies	Shared-Direct	\$ 150.00
Wilson	TANF WEI	Shared Direct	Travel	TANF Staff	Shared-Direct	\$ 500.00
Wilson	WIOA	Additional Costs	One Stop Operator	One-Stop Operator	FTE	\$ 35,759.28
Wilson	WIOA	Additional Costs	Supplies & Materials	Office Supplies	FTE	\$ 1,500.00
Wilson	WIOA	Infrastructure Cost	Janitor	Janitorial	FTE	\$ 2,000.00
Wilson	WIOA	Shared Direct	Benefits	WIOA Staff	Shared-Direct	\$ 47,073.75
Wilson	WIOA	Shared Direct	Communications	Cell Phone	Shared-Direct	\$ 1,875.00
Wilson	WIOA	Shared Direct	Membership / Registration	Memberships / Registrations	Shared-Direct	\$ 900.00
Wilson	WIOA					
Wilson	WIOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 60,000.00
Wilson	WIOA	Shared Direct	Printing	Printing	Shared-Direct	\$ 375.00
Wilson	WIOA	Shared Direct	Salaries	WIOA Staff	Shared-Direct	\$ 117,939.00
Wilson	WIOA	Shared Direct	Travel	WIOA Staff	Shared-Direct	\$ 1,650.00
Wilson	WIOA	Infrastructure Cost	Utilities and Fuel	Electric, Gas, & Water etc	FTE	\$ 4,000.00
Wilson	WIOA	Infrastructure Cost	Maintenance	Trash, Shred, & Lawn etc	FTE	\$ 3,000.00
Wilson	WIOA	Infrastructure Cost	Maintenance	Other Repair costs	FTE	
Wilson	WIOA	Infrastructure Cost	Communications	Telephone	FTE	\$ 5,500.00
Wilson	WIOA	Infrastructure Cost	Copier Rental	copier	FTE	\$ 1,200.00
Wilson	WIOA	Infrastructure Cost	Internet	Internet	FTE	\$ 1,550.00
Wilson	WIOA	Infrastructure Cost	Rent	Building	FTE	\$ 33,174.00
Wilson	SCSEP / NCOA	Shared Direct	Salaries	NCOA Staff	Shared-Direct	\$ 11,233.00
Wilson	SCSEP / NCOA	Shared Direct	Benefits	NCOA Staff	Shared-Direct	\$ 2,696.00
Wilson	SCSEP / NCOA	Non-Shared Direct	Participant Cost	Direct Participant Cost	Direct	\$ 5,517.25
						\$ 15,334,841.32

Cost Allocation and Partner Contributions

Office Sharing / Payment Ratio<sup>1</sup>

Partner Program	# of Staff	Weekly Staff Hours	# of FTEs	Payment Ratio	Notes:
CSPED	1.0	37.50	1.0	2.37%	Peggy Abbot
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
Job Corp (BLH JCC)	3.0	112.50	3.0	7.11%	Francheska Patterson, Latisha Hurt, Charmaine Cobb
Future Partner	0.0	0.00	0.0	0.00%	
WIOA Youth Title 1	5.0	187.50	5.0	11.85%	Lincoln Hulbert, Stephen Sawyer, Debin Sgubin, Vacant, Vacant (Q4 staff change from 4 to 5)
RESEA (State)	2.0	56.25	1.5	3.55%	Stacy Radley, Molly Cagle
SNAP	2.0	75.00	2.0	4.74%	April Smith, Vacant
TAA	2.0	56.25	1.5	3.55%	B.J. Brown, Kelly Gates
TANF (TDHS)	0.0	0.00	0.0	0.00%	
TANF (WEI)	6.0	195.00	5.2	12.32%	Christine Sowers, Deidra Ware, Tamnara Contrel, Timberly Russell, Anihoneo Brice, Jenoris Watson, Amber Apolinar, CC Corder
Unemployment	1.0	0.00	0.0	0.00%	Jacob Greer (In Kind)
VETS (LVERS)	2.0	75.00	2.0	4.74%	Paul Ventura, Brian Evans
VETS (DVOPS)	2.0	75.00	2.0	4.74%	Heather Stricant, Vacant
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.0	2.37%	Blaiz Trahan
Wagner-Peyser Employment Services (WIOA Title III)	10.0	337.50	9.0	21.33%	Shavonne Menese, Ezat Sadik, Susie Quinlan, Denisha Morris, Sandra Davis, Teresa Smalley, Vacant, Duana Carraway, BJ Brown, Molly Cagle (Q4 staff reduced from 13 to 10; reduced hours)
WIOA Title I Adult and Dislocated Worker	9.0	337.50	9.0	21.33%	Linda Yahn, Heather Sublet, Jamil Sameen, McKenzie Green, Mattline Rees, Vacant, Vacant, Vacant, Vacant (Q4 staff change from 7 to 9; updated hours)
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
Job Corp	0.0	0.00	0.0	0.00%	
RESEA (State)	1.0	37.50	1.0	3.13%	Thomas Ayers
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
SCSEP - TNCSA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
SNAP	2.0	75.00	2.0	6.27%	SonJanita Jordan; Tanisha Perkins QTR 2 staff change from 1 to 2
TAA	1.0	18.75	0.5	1.57%	Michael Hill
TANF (TDHS)	0.0	0.00	0.0	0.00%	
TANF (WEI)	7.0	202.50	5.4	16.93%	Chermita Sinclair, Amber Apolinar, Jeanne Foster, Jenoris Watson, Phyllis Holmes, Terre Gawell, Deldre Ware
Unemployment	1.0	0.00	0.0	0.00%	Anthony Gaschler (In-Kind)
Vets (LVERS)	2.0	75.00	2.0	6.27%	Christopher Matthews, Christopher Woods
Vets (DVOPS)	4.0	150.00	4.0	12.54%	Glenita White, Davina Seaborn, Shelby Powell, Michael Elliott*
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.0	3.13%	Vacant
Wagner-Peyser Employment Services (WIOA Title III)	6.0	225.00	6.0	18.81%	Jacqueline Scott, Anggra Lax, William Forrest, Andre Hall, Shirley Cohen, Vacant
Ticket to Work	2.0	75.00	2.0	6.27%	Sharyn Hancock, Bethany Valentine
WIOA Title I Adult and Dislocated Worker	5.0	187.50	5.0	15.67%	Patrica Moore, Paulina Berans, Jasmine Jones, Arnold Roach, Vacant CS, Afdison Sikes *, Tahateana Jones * (4th Qtr changed from 4 to 5; updated hours)
WIOA Youth Title 1	3.0	112.50	3.0	9.40%	Rebecca Stinkler, Chantel Tucker, Chelle Williams

Davidson (Comprehensive)

Montgomery (Comprehensive)

Cost Allocation and Partner Contributions

Office Sharing / Payment Ratio<sup>1</sup>

Partner Program	# of Staff	Weekly Staff Hours	# of FTEs	Payment Ratio	Notes:
RESEA (State)	1.0	37.50	1.0	3.85%	Deadrick Moore
TAA	1.5	56.25	1.5	5.77%	Cheryl Perkins, Tracy Bunch
TANF (WEI)	1.0	37.50	1.0	3.85%	Felisha Matlock
Unemployment	1.0	0.00	0.0	0.00%	Marcus Warren (In Kind)
VETS (LVERS)	1.0	37.50	1.0	3.85%	AsMey Davis
VETS (DVOPS)	2.0	75.00	2.0	7.69%	James Cupp, Peter Prichart
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.0	3.85%	Opheca Jordan
Wagner-Peyser Employment Services (WIOA Title III)	9.0	316.75	8.4	32.49%	Brandon Bond, Jeff Glidden, Paul Hines, Jeff Redmon, Valentina Kovaleva, Antonio Scott, Cheryl Perkins, Patrice McCain, Catena Jones (35.5 hours)
CSPED	1.0	2.00	0.1	0.21%	Celene Jones (2 hours)
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
WIOA Youth Title 1	1.0	37.50	1.0	3.85%	Thomas Bailey, Dikaysa Bucianan, Karen Canizale, Jason Mango (4 Related)
WIOA Title I Adult and Dislocated Worker	9.0	337.5	9.0	34.62%	Mark Stiles, Shannon Guy, Carlos Paredes, Vacant, Vacant, Kathy Jackson, Nicole Tramel, Re Entry Alisa Jernigan, (QTR 4 - Changed staff from 7 to 9; updated hours)
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
RESEA (State)	1.0	37.50	1.0	5.56%	John McDaniel
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
TAA	1.0	37.50	1.0	5.56%	Karen Carter-King
TANF (WEI)	1.0	37.50	1.0	5.56%	Rae Finch
Unemployment	1.0	0.00	0.0	0.00%	Vacant (In Kind)
VETS (LVERS)	2.0	75.00	2.0	11.11%	Heather Lane, Vacant Q1 Staff change from 1 to 2; hurs updated
VETS (DVOPS)	1.0	37.50	1.0	5.56%	Julie Wilson
Vocational Rehabilitation (WIOA Title IV State)			0.0	0.00%	
Wagner-Peyser Employment Services (WIOA Title III)	5.0	187.50	5.0	27.78%	Mark May, Nikki Thompson, Mike Jones, Tracey Crafton, Dana Hernandez
WIOA Title I Adult and Dislocated Worker	4.0	150.00	4.0	22.22%	Bethany Sullivan, Jenei Manula, Darla Tea, Tabitha Thompson
Ticket to Work	1.0	37.50	1.0	5.56%	Sonie Bourque (QTR 3 - Changed from 0 to 1; updated hours)
WIOA Youth Title 1	2.0	75.00	2.0	11.11%	Delaney Lazenby, Lauren Robinson
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
TANF (WEI)	1.0	7.50	0.2	7.41%	Chemitta Sinclair
Vocational Rehabilitation (WIOA Title IV State)	0.0	0.00	0.0	0.00%	
SCSEP - TNCSA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
WIOA Youth Title 1	1.0	18.75	0.5	18.52%	Angie Wallace
WIOA Title I Adult and Dislocated Worker	2.0	75.00	2.0	74.07%	Betsy Foster & Alyssa Perry
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
RESEA (MCHRA)	1.0	18.75	0.5	13.51%	Cindy Groves
SCSEP - NCOA	0.0	0.00	0.0	0.00%	Vacant
TANF (WEI)	1.0	7.50	0.2	5.41%	Rosemary Warren
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.0	27.03%	Susan Bernard
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.5	40.54%	Cindy Groves, Trevor Holmes
Future Partner			0.0	0.00%	
WIOA Youth Title 1	1.0	18.75	0.5	13.51%	Kayze Gann

Rutherford (Comprehensive)

Sumner County (Comprehensive)

Cheatham

Dickson

**Cost Allocation and Partner Contributions**

**Office Sharing / Payment Ratio<sup>1</sup>**

Partner Program	# of Staff	Weekly Staff Hours	# of FTEs	Payment Ratio	Notes:	
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract	Houston
SCSEP - TNCSA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience	
TANF (WEI)	0.0	0.00	0.0	0.00%		
Vocational Rehabilitation (WIOA Title IV State)	0.0	0.00	0.0	0.00%		
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.0	66.67%	Joely Berg	Humphreys
WIOA Youth Title 1	1.0	18.75	0.5	33.33%	McKinzey Spurgeon	
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract	
RESEA (MCHRA)	1.0	28.00	0.7	24.51%	Norma Turner	
SCSEP - TNCSA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience	Robertson
TANF (WEI)	1.0	30.00	0.8	26.26%	Rosemary Warren	
Vocational Rehabilitation (WIOA Title IV State)	0.0	0.00	0.0	0.00%		
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.0	32.82%	Jane Woods	
WIOA Youth Title 1	1.0	18.75	0.5	16.41%	Kayse Gann	Stewart
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract	
RESEA (MCHRA)	1.0	18.75	0.5	12.82%	Chelsea Krause	
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience	
FAA	0.0	0.00	0.0	0.00%		Trowsdale
TANF (WEI)	1.0	15.00	0.4	10.26%	Phyllis Holmes	
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.0	25.64%	Variant, Position Posted.	
Future Partner			0.0	0.00%		
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.5	38.46%	Mallory Morris, Chelsea Krause	Stewart
WIOA Youth Title 1	1.0	18.75	0.5	12.82%	Anjia Wallace	
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract	
SCSEP - TNCSA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience	
RESEA (MCHRA)	1.0	28.00	0.7	30.52%	Donna Shannon	Trowsdale
TANF (WEI)	1.0	7.50	0.2	8.17%	Terre Gawst	
Vocational Rehabilitation (WIOA Title IV State)	0.0	0.00	0.0	0.00%		
WIOA Youth Title 1	1.0	18.75	0.5	20.44%	McKinzey Spurgeon	
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.0	40.87%	Holly Byrd	Trowsdale
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.0	66.67%	Tracie Eversole - (QTR 3 - Added staff/hours)	
Future Partner	0.0	0.00	0.0	0.00%		
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience	
WIOA Youth Title 1	1.0	18.75	0.5	33.33%	Kristan Buckner - (QTR 3 - Aided staff/hours)	Trowsdale

**Cost Allocation and Partner Contributions**

**Office Sharing / Payment Ratio<sup>1</sup>**

Partner Program	# of Staff	Weekly Staff Hours	# of FTEs	Payment Ratio	Notes:
Adult Education (WIOA Title II)	0.0	0.00	0.0	0.00%	Q1 New AE Contract
RESEA (MCHRA)	1.0	18.75	0.5	8.93%	Barbara Hamilton
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
TANF (WEI)	1.0	22.50	0.6	10.71%	Cathy Dennis
TCAT	0.0	0.00	0.0	0.00%	
Vocational Rehabilitation (WIOA Title IV State)	0.0	0.00	0.0	0.00%	
Future Partner 2			0.0	0.00%	
Future Partner			0.0	0.00%	
WIOA Title I Adult and Dislocated Worker	4.0	131.25	3.5	62.50%	Melissa Counts, Matt Murphy, Dawn Hollis, Barbara Hamilton
WIOA Youth Title 1	1.0	37.50	1.0	17.86%	Stephanie Whitten
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.5	36.59%	Vacant, Glenda West
RESEA (MCHRA)	1.0	18.75	0.5	12.20%	Glenda West
WIOA Youth Title 1	2.0	56.25	1.5	36.59%	Kristian Buckner, Trevor Hunt
SCSEP - NCOA	0.0	0.00	0.0	0.00%	In Kind Matching through participant work experience
TANF (WEI)	1.0	22.50	0.6	14.63%	CC Corder
	169.50	5497.25	146.59		

Williamson

Wilson

\*\* The AJC's in Northern Middle are utilizing a model from DHS which emphasizes "pop in" space. When a partner utilizes space on a part-time basis, other partners or employers, may utilize the space during the vacant days.

**Full-Time Equivalent (FTE)<sup>1</sup>**  
**American Job Center - Northern Middle**

Partner Program	# of Staff	Staff Hours	# of FTEs	% of FTEs	FTE Total Cost	FTE	
						Infrastructure	FTE Additional
CSPED	1.0	37.50	1.00	2%	\$ 8,601.79	\$ 5,498.82	\$ 3,102.98
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -
Job Corp (BLH JCC)	3.0	112.50	3.00	7%	\$ 25,805.38	\$ 16,496.45	\$ 9,308.93
Future Partner	0.0	-	-	0%	\$ -	\$ -	\$ -
WIOA Youth Title 1	5.0	187.50	5.00	12%	\$ 43,008.96	\$ 27,494.08	\$ 15,514.89
RESEA (State)	2.0	56.25	1.50	4%	\$ 12,902.69	\$ 8,248.22	\$ 4,654.47
SNAP	2.0	75.00	2.00	5%	\$ 17,203.58	\$ 10,997.63	\$ 6,205.95
TAA	2.0	56.25	1.50	4%	\$ 12,902.69	\$ 8,248.22	\$ 4,654.47
TANF (TDHS)	0.0	-	-	0%	\$ -	\$ -	\$ -
TANF (WEI)	6.0	195.00	5.20	12%	\$ 44,729.32	\$ 28,593.84	\$ 16,135.48
Unemployment	1.0	-	-	0%	\$ -	\$ -	\$ -
VETS (LVERS)	2.0	75.00	2.00	5%	\$ 17,203.58	\$ 10,997.63	\$ 6,205.95
VETS (DVOPS)	2.0	75.00	2.00	5%	\$ 17,203.58	\$ 10,997.63	\$ 6,205.95
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.00	2%	\$ 8,601.79	\$ 5,498.82	\$ 3,102.98
Wagner-Peyser Employment Services (WIOA Title III)	10.0	337.50	9.00	21%	\$ 77,416.13	\$ 49,489.34	\$ 27,926.79
WIOA Title I Adult and Dislocated Worker	9.0	337.50	9.00	21%	\$ 77,416.13	\$ 49,489.34	\$ 27,926.79
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -
Job Corp	0.0	-	-	0%	\$ -	\$ -	\$ -
RESEA (State)	1.0	37.50	1.00	3%	\$ 8,477.57	\$ 6,058.82	\$ 2,418.75
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -
SCSEP - TNCSA	0.0	-	-	0%	\$ -	\$ -	\$ -
SNAP	2.0	75.00	2.00	6%	\$ 16,955.13	\$ 12,117.64	\$ 4,837.50
TAA	1.0	18.75	0.50	2%	\$ 4,238.78	\$ 3,029.41	\$ 1,209.37
TANF (TDHS)	0.0	-	-	0%	\$ -	\$ -	\$ -
TANF (WEI)	7.0	202.50	5.40	17%	\$ 45,778.86	\$ 32,717.61	\$ 13,061.24
Unemployment	1.0	-	-	0%	\$ -	\$ -	\$ -
Vets (LVERS)	2.0	75.00	2.00	6%	\$ 16,955.13	\$ 12,117.64	\$ 4,837.50
Vets (DVOPS)	4.0	150.00	4.00	13%	\$ 33,910.27	\$ 24,235.27	\$ 9,675.00
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.00	3%	\$ 8,477.57	\$ 6,058.82	\$ 2,418.75
Wagner-Peyser Employment Services (WIOA Title III)	6.0	225.00	6.00	19%	\$ 50,865.40	\$ 36,352.91	\$ 14,512.49
Ticket to Work	2.0	75.00	2.00	6%	\$ 16,955.13	\$ 12,117.64	\$ 4,837.50
WIOA Title I Adult and Dislocated Worker	5.0	187.50	5.00	16%	\$ 42,387.83	\$ 30,294.09	\$ 12,093.74
WIOA Youth Title 1	3.0	112.50	3.00	9%	\$ 25,432.70	\$ 18,176.45	\$ 7,256.25
RESEA (State)	1.0	37.50	1.00	4%	\$ 9,351.40	\$ 5,790.38	\$ 3,561.01
TAA	1.5	56.25	1.50	6%	\$ 14,027.10	\$ 8,685.58	\$ 5,341.52
TANF (WEI)	1.0	37.50	1.00	4%	\$ 9,351.40	\$ 5,790.38	\$ 3,561.01
Unemployment	1.0	-	-	0%	\$ -	\$ -	\$ -
VETS (LVERS)	1.0	37.50	1.00	4%	\$ 9,351.40	\$ 5,790.38	\$ 3,561.01
VETS (DVOPS)	2.0	75.00	2.00	8%	\$ 18,702.79	\$ 11,580.77	\$ 7,122.03
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.00	4%	\$ 9,351.40	\$ 5,790.38	\$ 3,561.01
Wagner-Peyser Employment Services (WIOA Title III)	9.0	316.75	8.45	32%	\$ 78,988.14	\$ 48,909.45	\$ 30,078.69
CSPED	1.0	2.00	0.05	0%	\$ 498.74	\$ 308.82	\$ 189.92
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -
WIOA Youth Title 1	1.0	37.50	1.00	4%	\$ 9,351.40	\$ 5,790.38	\$ 3,561.01
WIOA Title I Adult and Dislocated Worker	9.0	337.50	9.00	35%	\$ 84,162.58	\$ 52,113.46	\$ 32,049.11
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -
RESEA (State)	1.0	37.50	1.00	6%	\$ 10,246.93	\$ 8,467.00	\$ 1,779.93
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -
TAA	1.0	37.50	1.00	6%	\$ 10,246.93	\$ 8,467.00	\$ 1,779.93
TANF (WEI)	1.0	37.50	1.00	6%	\$ 10,246.93	\$ 8,467.00	\$ 1,779.93
Unemployment	1.0	-	-	0%	\$ -	\$ -	\$ -
VETS (LVERS)	2.0	75.00	2.00	11%	\$ 20,493.86	\$ 16,934.00	\$ 3,559.86
VETS (DVOPS)	1.0	37.50	1.00	6%	\$ 10,246.93	\$ 8,467.00	\$ 1,779.93
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -
Wagner-Peyser Employment Services (WIOA Title III)	5.0	187.50	5.00	28%	\$ 51,234.66	\$ 42,335.00	\$ 8,899.66
WIOA Title I Adult and Dislocated Worker	4.0	150.00	4.00	22%	\$ 40,987.73	\$ 33,868.00	\$ 7,119.73
Ticket to Work	1.0	37.50	1.00	6%	\$ 10,246.93	\$ 8,467.00	\$ 1,779.93
WIOA Youth Title 1	2.0	75.00	2.00	11%	\$ 20,493.86	\$ 16,934.00	\$ 3,559.86

Davidson (Comprehensive)

Montgomery (Comprehensive)

Rutherford (Comprehensive)

Sumner County (Comprehensive)

# Full- Time Equivalent (FTE)<sup>1</sup>

## American Job Center - Northern Middle

Partner Program	# of Staff	Staff Hours	# of FTEs	% of FTEs	FTE			
					FTE Total Cost	Infrastructure	FTE Additional	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	Cheatham
TANF (WEI)	1.0	7.50	0.20	7%	\$ 5,459.82	\$ 4,333.33	\$ 1,126.48	
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -	
SCSEP - TNCSA	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Youth Title 1	1.0	18.75	0.50	19%	\$ 13,649.54	\$ 10,833.33	\$ 2,816.21	
WIOA Title I Adult and Dislocated Worker	2.0	75.00	2.00	74%	\$ 54,598.18	\$ 43,333.33	\$ 11,264.84	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
RESEA (MCHRA)	1.0	18.75	0.50	14%	\$ 15,228.86	\$ 12,706.08	\$ 2,522.78	Dickson
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	1.0	7.50	0.20	5%	\$ 6,091.54	\$ 5,082.43	\$ 1,009.11	
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.00	27%	\$ 30,457.72	\$ 25,412.16	\$ 5,045.56	
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.50	41%	\$ 45,686.59	\$ 38,118.24	\$ 7,568.34	
Future Partner	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Youth Title 1	1.0	18.75	0.50	14%	\$ 15,228.86	\$ 12,706.08	\$ 2,522.78	Houston
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
SCSEP - TNCSA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	0.0	-	-	0%	\$ -	\$ -	\$ -	
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.00	67%	\$ 15,420.47	\$ 9,700.00	\$ 5,720.47	Humphreys
WIOA Youth Title 1	1.0	18.75	0.50	33%	\$ 7,710.23	\$ 4,850.00	\$ 2,860.23	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
RESEA (MCHRA)	1.0	28.00	0.75	25%	\$ 13,574.80	\$ 11,827.89	\$ 1,746.92	
SCSEP - TNCSA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	1.0	30.00	0.80	26%	\$ 14,544.43	\$ 12,672.74	\$ 1,871.70	Robertson
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.00	33%	\$ 18,180.54	\$ 15,840.92	\$ 2,339.62	
WIOA Youth Title 1	1.0	18.75	0.50	16%	\$ 9,090.27	\$ 7,920.46	\$ 1,169.81	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
RESEA (MCHRA)	1.0	18.75	0.50	13%	\$ 10,726.86	\$ 8,160.58	\$ 2,566.28	Stewart
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TAA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	1.0	15.00	0.40	10%	\$ 8,581.49	\$ 6,528.46	\$ 2,053.02	
Vocational Rehabilitation (WIOA Title IV State)	1.0	37.50	1.00	26%	\$ 21,453.72	\$ 16,321.16	\$ 5,132.56	
Future Partner	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.50	38%	\$ 32,180.58	\$ 24,481.74	\$ 7,698.84	Troupdale
WIOA Youth Title 1	1.0	18.75	0.50	13%	\$ 10,726.86	\$ 8,160.58	\$ 2,566.28	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
SCSEP - TNCSA	0.0	-	-	0%	\$ -	\$ -	\$ -	
RESEA (MCHRA)	1.0	28.00	0.75	31%	\$ 10,115.26	\$ 7,507.36	\$ 2,607.90	
TANF (WEI)	1.0	7.50	0.20	8%	\$ 2,709.44	\$ 2,010.90	\$ 698.55	Williamson
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Youth Title 1	1.0	18.75	0.50	20%	\$ 6,773.61	\$ 5,027.25	\$ 1,746.36	
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.00	41%	\$ 13,547.22	\$ 10,054.50	\$ 3,492.73	
WIOA Title I Adult and Dislocated Worker	1.0	37.50	1.00	67%	\$ 20,509.09	\$ 19,433.33	\$ 1,075.76	
Future Partner	0.0	-	-	0%	\$ -	\$ -	\$ -	Wilson
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Youth Title 1	1.0	18.75	0.50	33%	\$ 10,254.55	\$ 9,716.67	\$ 537.88	
Adult Education (WIOA Title II)	0.0	-	-	0%	\$ -	\$ -	\$ -	
RESEA (MCHRA)	1.0	18.75	0.50	9%	\$ 14,681.77	\$ 11,504.46	\$ 3,177.31	
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	1.0	22.50	0.60	11%	\$ 17,618.13	\$ 13,805.36	\$ 3,812.77	
TCAT	0.0	-	-	0%	\$ -	\$ -	\$ -	
Vocational Rehabilitation (WIOA Title IV State)	0.0	-	-	0%	\$ -	\$ -	\$ -	
Future Partner 2	0.0	-	-	0%	\$ -	\$ -	\$ -	
Future Partner	0.0	-	-	0%	\$ -	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker	4.0	131.25	3.50	63%	\$ 102,772.41	\$ 80,531.25	\$ 22,241.16	
WIOA Youth Title 1	1.0	37.50	1.00	18%	\$ 29,363.55	\$ 23,008.93	\$ 6,354.62	
WIOA Title I Adult and Dislocated Worker	2.0	56.25	1.50	37%	\$ 32,079.25	\$ 18,447.80	\$ 13,631.44	
RESEA (MCHRA)	1.0	18.75	0.50	12%	\$ 10,693.08	\$ 6,149.27	\$ 4,543.81	
WIOA Youth Title 1	2.0	56.25	1.50	37%	\$ 32,079.25	\$ 18,447.80	\$ 13,631.44	
SCSEP - NCOA	0.0	-	-	0%	\$ -	\$ -	\$ -	
TANF (WEI)	1.0	22.50	0.60	15%	\$ 12,831.70	\$ 7,879.12	\$ 5,452.58	
	169.50	5,497.25	146.59		\$ 1,725,630.80	\$ 1,240,295.80	\$ 485,335.00	

**Northern Middle Workforce Area**  
**Total Partner Contributions - By Cost Category**

**American Job Center**

Partner Program	Infrastructure Costs	Additional Costs	Shared-Direct Costs	Non-Shared Direct Costs	Total	Partner Share - Infra. + Additl
CSPEO	\$ 5,498.82	\$ 3,102.98	\$ 37,270.33	\$ -	\$ 45,872.12	\$ 8,601.79
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp (BLH/JCC)	\$ 16,496.45	\$ 9,308.93	\$ 18,128.00	\$ -	\$ 43,933.38	\$ 25,805.38
Future Partner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Youth Title 1	\$ 27,494.08	\$ 15,514.89	\$ 97,500.00	\$ -	\$ 140,508.96	\$ 43,008.96
RESEA (State)	\$ 8,248.22	\$ 4,654.47	\$ 63,223.73	\$ -	\$ 76,126.42	\$ 12,902.69
SNAP	\$ 10,997.63	\$ 6,205.95	\$ 73,378.79	\$ 56,218.27	\$ 146,800.64	\$ 17,203.58
TAA	\$ 8,248.22	\$ 4,654.47	\$ 54,464.14	\$ -	\$ 67,366.83	\$ 12,902.69
TANF (TDHS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TANF (WEI)	\$ 28,593.84	\$ 16,135.48	\$ 217,000.00	\$ 40,000.00	\$ 301,729.32	\$ 44,729.32
Unemployment	\$ -	\$ -	\$ 40,710.60	\$ -	\$ 40,710.60	\$ -
VETS (LVERS)	\$ 10,997.63	\$ 6,205.95	\$ 71,247.16	\$ -	\$ 88,450.74	\$ 17,203.58
VETS (DVOPIS)	\$ 10,997.63	\$ 6,205.95	\$ 71,247.17	\$ -	\$ 88,450.75	\$ 17,203.58
Vocational Rehabilitation (WIOA Title IV)	\$ 5,498.82	\$ 3,102.98	\$ 42,601.50	\$ 1,653,602.00	\$ 1,704,805.29	\$ 8,601.79
Wagner-Peyser Employment Services (WIOA Title III)	\$ 49,489.34	\$ 27,926.79	\$ 580,656.75	\$ -	\$ 658,072.88	\$ 77,416.13
WIOA Title I Adult and Dislocated Worker	\$ 49,489.34	\$ 27,926.79	\$ 507,423.00	\$ 480,000.00	\$ 1,064,839.13	\$ 77,416.13
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESEA (State)	\$ 6,058.82	\$ 2,418.75	\$ 47,781.80	\$ -	\$ 56,259.36	\$ 8,477.57
SCSEP - NCOA	\$ -	\$ -	\$ 13,929.00	\$ 1,885.00	\$ 15,814.00	\$ -
SCSEP - TNCSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SNAP	\$ 12,117.64	\$ 4,837.50	\$ 30,730.55	\$ -	\$ 47,685.68	\$ 16,955.13
TAA	\$ 3,029.41	\$ 1,209.37	\$ 27,123.75	\$ 137,812.50	\$ 169,175.03	\$ 4,238.78
TANF (TDHS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TANF (WEI)	\$ 32,717.61	\$ 13,061.24	\$ 257,726.00	\$ 30,000.00	\$ 333,504.86	\$ 45,778.86
Unemployment	\$ -	\$ -	\$ 40,710.60	\$ -	\$ 40,710.60	\$ -
Vets (LVERS)	\$ 12,117.64	\$ 4,837.50	\$ 63,802.77	\$ -	\$ 80,757.90	\$ 16,955.13
Vets (DVOPIS)	\$ 24,235.27	\$ 9,675.00	\$ 127,605.54	\$ -	\$ 161,515.81	\$ 33,910.27
Vocational Rehabilitation (WIOA Title IV State)	\$ 6,058.82	\$ 2,418.75	\$ 43,800.00	\$ 542,884.00	\$ 595,161.57	\$ 8,477.57
Wagner-Peyser Employment Services (WIOA Title III)	\$ 36,352.91	\$ 14,512.49	\$ 311,546.93	\$ -	\$ 362,412.32	\$ 50,865.40
Ticket to Work	\$ 12,117.64	\$ 4,837.50	\$ -	\$ -	\$ 16,955.13	\$ 16,955.13
WIOA Title I Adult and Dislocated Worker	\$ 30,294.09	\$ 12,093.74	\$ 188,404.00	\$ 1,077,753.00	\$ 1,309,544.83	\$ 42,387.83
WIOA Youth Title 1	\$ 18,176.45	\$ 7,256.25	\$ 37,500.00	\$ 324,750.00	\$ 387,682.70	\$ 25,432.70

Davidson (Comprehensive)

Montgomery (Comprehensive)



**Northern Middle Workforce Area**  
**Total Partner Contributions - By Cost Category**

Partner Program	American Job Center					Total	Partner Share - Infra. + Addit'l
	Infrastructure Costs	Additional Costs	Shared-Direct Costs	Non-Shared Direct Costs			
RESEA (State)	\$ 5,790.38	\$ 3,561.01	\$ 44,501.28	\$ -	\$ -	\$ 53,852.68	\$ 9,351.40
TAA	\$ 8,685.58	\$ 5,341.52	\$ 16,023.67	\$ -	\$ -	\$ 30,050.76	\$ 14,027.10
TANF (WEI)	\$ 5,790.38	\$ 3,561.01	\$ 40,650.00	\$ -	\$ -	\$ 50,001.40	\$ 9,351.40
Unemployment	\$ -	\$ -	\$ 40,710.60	\$ -	\$ -	\$ 40,710.60	\$ -
VETS (LVERS)	\$ 5,790.38	\$ 3,561.01	\$ 39,443.28	\$ -	\$ -	\$ 48,794.67	\$ 9,351.40
VETS (DVOPS)	\$ 11,580.77	\$ 7,122.03	\$ 78,886.56	\$ -	\$ -	\$ 97,589.35	\$ 18,702.79
Vocational Rehabilitation (WIOA Title IV State)	\$ 5,790.38	\$ 3,561.01	\$ 45,675.75	\$ 576,013.00	\$ -	\$ 631,040.15	\$ 9,351.40
Wagner-Peyser Employment Services (WIOA Title III)	\$ 48,909.45	\$ 30,078.69	\$ 318,311.74	\$ -	\$ -	\$ 397,299.87	\$ 78,988.14
CSPED	\$ 308.82	\$ 189.92	\$ -	\$ -	\$ -	\$ 498.74	\$ 498.74
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Youth Title 1	\$ 5,790.38	\$ 3,561.01	\$ -	\$ -	\$ -	\$ 9,351.40	\$ 9,351.40
WIOA Title I Adult and Dislocated Worker	\$ 52,113.46	\$ 32,049.11	\$ 273,911.25	\$ 225,000.00	\$ -	\$ 583,073.83	\$ 84,162.58
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RESEA (State)	\$ 8,467.00	\$ 1,779.93	\$ 51,453.61	\$ -	\$ -	\$ 61,700.54	\$ 10,246.93
SCSEP - NCOA	\$ -	\$ -	\$ 13,929.00	\$ 10,940.25	\$ -	\$ 24,869.25	\$ -
TAA	\$ 8,467.00	\$ 1,779.93	\$ 9,816.00	\$ -	\$ -	\$ 20,062.93	\$ 10,246.93
TANF (WEI)	\$ 8,467.00	\$ 1,779.93	\$ 41,000.00	\$ -	\$ -	\$ 51,246.93	\$ 10,246.93
Unemployment	\$ -	\$ -	\$ 40,710.60	\$ -	\$ -	\$ 40,710.60	\$ -
VETS (LVERS)	\$ 16,934.00	\$ 3,559.86	\$ 49,975.05	\$ -	\$ -	\$ 70,468.91	\$ 20,493.86
VETS (DVOPS)	\$ 8,467.00	\$ 1,779.93	\$ 24,987.52	\$ -	\$ -	\$ 35,234.46	\$ 10,246.93
Vocational Rehabilitation (WIOA Title IV State)	\$ -	\$ -	\$ -	\$ 445,132.00	\$ -	\$ 445,132.00	\$ -
Wagner-Peyser Employment Services (WIOA Title III)	\$ 42,335.00	\$ 8,899.66	\$ 227,099.48	\$ -	\$ -	\$ 278,334.14	\$ 51,234.66
WIOA Title I Adult and Dislocated Worker	\$ 33,868.00	\$ 7,119.73	\$ 76,393.20	\$ 150,660.33	\$ -	\$ 268,041.26	\$ 40,987.73
Ticket to Work	\$ 8,467.00	\$ 1,779.93	\$ -	\$ -	\$ -	\$ 10,246.93	\$ 10,246.93
WIOA Youth Title 1	\$ 16,934.00	\$ 3,559.86	\$ 18,750.00	\$ -	\$ -	\$ 39,243.86	\$ 20,493.86
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TANF (WEI)	\$ 4,333.33	\$ 1,126.48	\$ 7,744.00	\$ 2,250.00	\$ -	\$ 15,453.82	\$ 5,459.82
Vocational Rehabilitation (WIOA Title IV State)	\$ -	\$ -	\$ -	\$ 42,298.00	\$ -	\$ 42,298.00	\$ -
SCSEP - TNCSA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIOA Youth Title 1	\$ 10,833.33	\$ 2,816.21	\$ -	\$ -	\$ -	\$ 13,649.54	\$ 13,649.54
WIOA Title I Adult and Dislocated Worker	\$ 43,333.33	\$ 11,264.84	\$ 70,665.00	\$ 106,710.00	\$ -	\$ 231,973.18	\$ 54,598.18



**Northern Middle Workforce Area**  
**Total Partner Contributions - By Cost Category**  
**American Job Center**

Partner Program	Infrastructure Costs	Additional Costs	Shared-Direct Costs	Non-Shared Direct Costs	Total		Partner Share - Infra. + Additl
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	Stewart	\$ -
SCSEP - TNCSA	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
RESEA (MCHRA)	\$ 7,507.36	\$ 2,607.90	\$ 19,136.25	\$ -	\$ 29,251.51		\$ 10,115.26
TANF (WEI)	\$ 2,010.90	\$ 698.55	\$ 618.00	\$ 750.00	\$ 4,077.44		\$ 2,709.44
Vocational Rehabilitation (WIOA Title IV State)	\$ -	\$ -	\$ -	\$ 45,711.00	\$ 45,711.00		\$ -
WIOA Youth Title 1	\$ 5,027.25	\$ 1,746.36	\$ -	\$ -	\$ 6,773.61		\$ 6,773.61
WIOA Title I Adult and Dislocated Worker	\$ 10,054.50	\$ 3,492.73	\$ 45,325.00	\$ 33,039.00	\$ 91,911.22		\$ -
WIOA Title I Adult and Dislocated Worker	\$ 19,433.33	\$ 1,075.76	\$ 39,624.00	\$ 53,350.00	\$ 113,483.09		\$ 13,547.22
Future Partner	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 20,509.09
SCSEP - NCOA	\$ -	\$ -	\$ 13,929.00	\$ -	\$ 13,929.00		\$ -
WIOA Youth Title 1	\$ 9,716.67	\$ 537.88	\$ -	\$ -	\$ 10,254.55	\$ 10,254.55	
Adult Education (WIOA Title II)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
RESEA (MCHRA)	\$ 11,504.46	\$ 3,177.31	\$ 19,877.25	\$ -	\$ 34,559.02	\$ 14,681.77	
SCSEP - WCOA	\$ -	\$ -	\$ 13,929.00	\$ 2,247.50	\$ 16,176.50	\$ -	
TANF (WEI)	\$ 13,805.36	\$ 3,812.77	\$ 41,000.00	\$ -	\$ 58,618.13	\$ 17,618.13	
TCAT	\$ -	\$ -	\$ 93,300.00	\$ -	\$ 93,300.00	\$ -	
Vocational Rehabilitation (WIOA Title IV State)	\$ -	\$ -	\$ -	\$ 519,497.00	\$ 519,497.00	\$ -	
WEI Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Future Partner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
WIOA Title I Adult and Dislocated Worker	\$ 80,531.25	\$ 22,241.16	\$ 103,061.00	\$ 283,220.00	\$ 489,053.41	\$ 102,772.41	
WIOA Youth Title 1	\$ 23,008.93	\$ 6,354.62	\$ -	\$ -	\$ 29,363.55	\$ 29,363.55	
WIOA Title I Adult and Dislocated Worker	\$ 18,447.80	\$ 13,631.44	\$ 169,812.75	\$ 60,000.00	\$ 261,892.00	\$ -	
RESEA (MCHRA)	\$ 6,249.27	\$ 4,548.81	\$ -	\$ -	\$ 10,698.08	\$ 32,079.25	
WIOA Youth Title 1	\$ 18,447.80	\$ 13,631.44	\$ -	\$ -	\$ 32,079.25	\$ -	
SCSEP / NCOA	\$ -	\$ -	\$ 13,929.00	\$ 5,517.25	\$ 19,446.25	\$ 32,079.25	
TANF (WEI)	\$ 7,879.12	\$ 5,452.58	\$ 19,856.00	\$ 3,750.00	\$ 36,937.70	\$ 12,831.70	
	\$ 1,240,295.80	\$ 485,335.00	\$ 5,813,724.42	\$ 7,795,486.10	\$ 15,334,841.32	\$ 1,725,630.80	
Balance Check	\$ 1,240,295.80	\$ 485,335.00	\$ 5,813,724.42	\$ 7,795,486.10	\$ 15,334,841.32	\$ 1,725,630.80	